

STUDENT LIFE CENTRE AGREEMENT

Effective Date: May 1, 2025

BETWEEN:

QUEEN'S UNIVERSITY AT KINGSTON

("Queen's")

and

Alma Mater Society of Queen's University Incorporated

("AMS")

and

THE SOCIETY OF GRADUATE AND PROFESSIONAL STUDENTS ("SGPS")

BACKGROUND:

- A. Queen's has collectively designated certain buildings, or portion(s) of buildings, on the university campus as the "**Student Life Centre**" which includes the John Deutsch University Centre ("JDUC"), the Grey House, and portions of the Queen's Centre, as further described in this agreement.
- B. The Student Life Centre offers a home to student governments; provides facilities for student clubs, faculty societies and organizations; accommodates social, recreational, and cultural activities; and houses student and university support services; to meet the needs of students, faculty, staff, and visitors.
- C. In addition, the Student Life Centre provides space for third parties to conduct commercial activities for the use and convenience of students and staff and to generate revenue from such activities to partially fund the cost of operating the Student Life Centre.
- D. Queen's, as owner of the Student Life Centre, has contracted with AMS to manage the day-to-day operations of the Student Life Centre on behalf of Queen's and for the benefit of the AMS, Queen's and the SGPS, in accordance with the terms and conditions of a Management Agreement, in the form attached as Schedule E.
- E. The parties wish to address in this agreement such issues as space allocation and acceptable usage within the Student Life Centre, provided services, cost allocation and revenue sharing, and their respective rights and responsibilities with respect to the Student Life Centre.
- F. The parties are contemporaneously entering into a supplementary memorandum of

understanding further detailing the use of space in the student wellness areas of the Student Life Centre to foster and ensure the best possible wellness services for students.

THE PARTIES THEREFORE AGREE as follows:

Definitions:

- a) **“Allocated Space”** means the space within the Student Life Centre as shown in Schedule A that has been assigned a specific function and/or designated use. Allocated Space is of the following types:
 - i. **“Exclusive Space”** means space allocated for the specific use of either Queen’s, the AMS, or the SGPS.
 - ii. **“Commercial Space”** means space allocated for third-party commercial activities.
 - iii. **“Common Space”** means space which has not otherwise been allocated as Exclusive or Commercial and specifically excludes any unassigned Outdoor Space.
- b) **“Capital Project”** means any project that is expected to yield benefits beyond the current fiscal year which stands to benefit the Student Life Centre and fulfill its mandate, and which receives approval of the Management Board.
- c) **“Claims”** means any actions, causes of action, suits, claims, demands, judgments, damages, costs, and expenses, including collection expenses, legal fees and court costs actually incurred.
- d) **“Commercial Lease”** means a lease of a portion of the Student Life Centre to a third party for commercial purposes and includes bank machine leases.
- e) **“Commercial Tenant”** means an entity external to Queen’s, the AMS and the SGPS that occupies space in the SLC as per the rights granted to them by a lease arrangement with Queen’s. For clarity, Queen’s Hospitality Services and its operations is not considered a commercial tenant.
- f) **“Fiscal Year”** means the twelve-month period each year from May 1st to April 30th.
- g) **“Facilities Costs”** means all reasonable and necessary costs to operate, maintain, repair, or preserve the Student Life Centre (but excluding any Structural Expenditures) including, without limitations, the costs of:

- i. Landscaping, gardening, exterior cleaning, window cleaning, snow removal and maintenance services in Outdoor Spaces that are assigned as Exclusive Space to a party. For the avoidance of doubt, Facilities Costs will not include the costs of any landscaping, gardening, exterior cleaning, window cleaning, snow removal and maintenance services for Outdoor Space not assigned as Exclusive Space;
- ii. Operating, repairing, and servicing elevators;
- iii. Maintaining heating, cooling and ventilating units which are the property of Queen's;
- iv. Utilities, including electricity, water, sewer, gas, and steam;
- v. Cleaning, maintaining, and servicing all electric lighting fixtures and replacing light bulbs, tubes, relays, starters, and ballasts;
- vi. Caretaking, cleaning, painting, waste removal, and sanitary control;
- vii. Repair and maintenance of the Common Space;
- viii. Security for the physical premises;
- ix. Insurance premiums managed by Queen's for insurance coverage described in the Management Agreement to keep Queen's owned buildings (and university owned contents therein) insured against liability for property damage, personal injury, and third-party bodily injury, or for loss or damage from fire, explosion, water, or other causes normally covered by standard broad form property insurance policies.
- x. Any additions or modifications to the Student Life Centre that are required by any Government Authority, jointly agreed to by the parties, or that are incurred to reduce (or slow the rate of increase of) any of the foregoing costs;
- xi. Interest on Management Board approved debt;
- xii. The Management Fee;
- xiii. Facilities renewal and repair as referenced in 9.b.ii; and

- xiv. Capital Projects costs as referenced in 9.b.iii.
- h) **“Government Authority”** means any municipal, provincial, federal, administrative, or other authoritative body created by legislation (or any department or agency thereof), having the authority to regulate Queen’s and its property.
 - i) **“Grey House”** means the Queen’s owned building located at 51 Bader Lane.
 - j) **“Management Agreement”** means the agreement between Queen’s and the Manager, attached for reference as Schedule E.
 - k) **“Management Board”** means the body which establishes policies for the use and management of the Student Life Centre as described in Section 3.
 - l) **“Management Fee”** means an annual fee paid to the Manager to cover the reasonable expenses the Manager will incur to fulfill its duties under the Management Agreement.
 - m) **“Manager”** means the body that will manage the daily operations of the Student Life Centre on behalf of Queen’s and for the benefit of Queen’s, the AMS and the SGPS in a prudent and efficient manner and in accordance with the terms of the Management Agreement.
 - n) **“Manager Representatives”** means the person or persons chosen by the Manager to act as its representative(s) in fulfilling its day-to-day obligations under the Management Agreement. As of the Effective Date, the current Manager Representatives are the SLC Director and SLC Facilities Manager.
 - o) **“Outdoor Space”** means Queen’s owned and/or controlled public outdoor spaces adjacent to Student Life Centre buildings, excluding City of Kingston-owned property such as sidewalks.
 - p) **“Queen’s Policies”** means the university-wide policies developed in accordance with the processes of the University Secretariat and found at: [Policies | University Secretariat and Legal Counsel \(queensu.ca\)](#). These policies and their related procedures are applicable to the operation and management of the Student Life Centre.
 - q) **“Structural Expenditure”** means an expenditure incurred to extend the life of a structural, mechanical, or electrical component of any of the buildings that form part of the Student Life Centre for which Queen’s is responsible as owner.

- r) **“Student Life Centre”** means the John Deutsch University Centre, the Grey House and the non-athletic portion of the existing Queen’s Centre as depicted in Schedule A. Amendments or additions to Schedule A require the unanimous approval of the Management Board.
- s) **“Student Life Centre Budget”** means, collectively, the following budgets as reviewed and approved by the Management Board:
 - i. **“Administrative Budget”** as described in section 9.a.
 - ii. **“Facilities Budget”** as described in section 9. b.A sample Student Life Centre Budget is attached for reference as Schedule D
- t) **“SLC Council”** means the body which supports the Manager with implementing Management Board approved policies and resolving operational issues involving users of the Student Life Centre, as further described in section 4.
- u) **“Term”** means the period referred to in section 1.

1. Term and Termination

- a. The term of this agreement (the **“Term”**) shall be for a period of five years commencing on the Effective Date and ending on April 30, 2030.
- b. The parties may renew this agreement for a further five years on terms and conditions to be negotiated and this agreement will remain in force over the course of the negotiations. The parties acknowledge that any financial obligations approved by the parties hereunder will survive the termination of this agreement.
- c. The parties may mutually agree to terminate this agreement in writing, duly signed by the parties, at any time.

2. Guiding Principles

The parties acknowledge the governance of this agreement is based on the following principles:

- a. The Student Life Centre has a primary purpose of i) providing a home for student government and appropriate facilities for student clubs, faculty societies and organizations to accommodate their social, recreational, and cultural activities; and ii) housing student, university and other support services that meet the

needs of students, faculty, staff, and visitors and contribute to the vitality of the university.

- b. The Student Life Centre financial objectives are to share fairly and equitably the costs of and revenue from the Student Life Centre and to maximize revenue while safeguarding the interests of the constituents. Accordingly, maximization of any commercial or other revenue generating opportunities will be developed in a way that does not conflict or detract from existing partner services and programs or Commercial Tenants and will enhance the achievement of the primary purpose of the Student Life Centre and the parties.
- c. The parties shall administer this agreement in such a way that promotes communication and collaboration among the parties to achieve the above purposes of the Student Life Centre, meet the needs of the parties, serve the greater good of the Queen's community, and meet the financial objectives of the Student Life Centre.

3. Management Board

- a. **Purpose:**

The Management Board will be responsible for establishing appropriate policies and procedures with respect to the use and management of the Student Life Centre in accordance with the guiding principles set out in this agreement, while acknowledging the autonomy of the parties to manage their own Exclusive Space in compliance with Queen's Policies and Student Life Centre policies.

- b. **Membership:**

The Management Board shall consist of three voting members, with one member from each of AMS, SGPS and Queen's. The Chair of the Management Board shall be the Queen's representative.

The Management Board will invite the Student Life Centre Managing Director and the Student Life Centre Facilities Officer to attend all meetings. The Management Board may also include non-voting observers and advisors at its meetings as required. The Office of the Vice-Principal (Finance and Administration) shall provide a recording secretary for the meetings.

- c. **Duties:**

Recognizing the need to not interfere with the Manager's day-to-day operational

authority and responsibilities, the Management Board shall have the following duties:

Allocation and Designation of Space

- i. Oversee and approve any change in use by a party of its Exclusive Space, whether on a temporary or permanent basis, and make decisions regarding requested changes in Allocated Space between the parties, including any changes between Common, Commercial and Exclusive, or permitting occupation and use of Exclusive Space by other student societies. Any such approval requires unanimity.

Financial Oversight

- ii. Approve the Student Life Centre Budget.
- iii. Receive and review quarterly financial statements (including reserve fund balances as well as any statements of account for Student Life Centre-related accounts receivable) submitted by the Manager.

Planning and Oversight Functions

- iv. Direct, oversee and approve the Manager's and/or SLC Council's development of Student Life Centre-specific policies, procedures and operating plans that are consistent with and supportive of the purposes of the Student Life Centre and Queen's policies; including but not limited to, policies, procedures and operating plans related to: use of Common Space; room reservations; collection and distribution of any approved usage fees; advertising and signage; and hours of operation for the Student Life Centre within parameters set by Queen's. For the avoidance of doubt, the parties acknowledge that the current hours of operation for the Student Life Centre will not be changed except under extraordinary circumstances, which, for purposes of illustration only and not in any manner limiting its potential scope, could include a government mandated closure. Any such approval of policies, procedures and operating plans requires unanimity among the Management Board voting members.
- v. In conjunction with Queen's Policies and processes, assist in the development of and provide direction to the SLC Council's short and intermediate planning process.
- vi. Upon request, respond to concerns about the level of service in the Student

Life Centre which may not have been addressed effectively by the Manager and/or the SLC Council, and provide directions to the Manager regarding any management decisions considered unreasonable by a party.

vii. Upon request and in consultation with the Vice-Principal (Finance & Administration) or their designate, who retains ultimate supervisory authority, respond to concerns raised by Commercial Tenants which may not have been addressed effectively by the Manager and/or the SLC Council.

viii. Provide direction to SLC Council regarding Student Life Centre policies and programs to ensure they meet and reflect student and community needs and priorities.

d. **Procedural Rules**

The rules of procedure for the Management Board are attached as Schedule B.

e. **Committees**

The Management Board may establish any committees and their terms of reference as determined necessary by the Management Board.

4. Student Life Centre Council

a. **Purpose**

Within the context of the guiding principles of the Student Life Centre, the Student Life Centre Council will support the Manager Representatives with implementing Management Board approved policies and resolving operational issues involving users of the Student Life Centre and, through the Manager Representatives, make requests to the Management Board for approval or decisions on strategic direction. The SLC Council shall provide advice and recommendations to the Management Board as needed, including advice concerning requests for changes in designation or allocation of space between parties, whether on a temporary or permanent basis, or for changes in use of Exclusive Space, including temporary use of space by other Faculty student societies.

b. **Membership**

The SLC Council shall consist of three voting members, with one member from

each of the AMS, the SGPS and Queen's. The Manager Representatives shall act as co-chairs of the SLC Council. Voting members may request attendance of non-voting observers and advisors at meetings as required.

c. Committees

The SLC Council may establish ad hoc committees to assist in carrying out the purpose of the SLC Council. The committees shall be accountable to and report to the SLC Council. Terms of Reference and proposed membership for the committee shall be presented to and approved by the SLC Council. Committees will be required to submit a final report to the Management Board. Observers and guests will be allowed to attend committee meetings unless they are expressly excluded by the Terms of Reference.

d. Procedural Rules

The Rules of Procedure for the SLC Council are attached as Schedule C.

5. Manager

- a. The Manager will manage the daily operations of the Student Life Centre on behalf of Queen's and for the benefit of Queen's, the AMS and the SGPS in a prudent and efficient manner and in accordance with the terms of the Management Agreement. The parties acknowledge that a copy of the current Management Agreement will be attached for reference to this agreement as Schedule E.
- b. The Manager Representatives will act as a liaison between the SLC Council and the Management Board and will solicit regular feedback on the performance of the Manager from the parties and user groups and will respond effectively and in a timely fashion to make improvements where necessary. The Manager will report feedback received to the Management Board on an informal basis as required and as a formal report annually.

6. Space Allocation and Use

- a. As of the Effective Date of this agreement, all Allocated Space in the Student Life Centre will retain its current function, allocation, and designation. Any subsequent changes to the function, allocation, or designation of Allocated Space must occur in accordance with this section and must have the unanimous approval of the parties. Subject to the foregoing conditions, where Exclusive

Space is assigned to a party under this agreement, the party shall have exclusive control and management of such Exclusive Space.

- b. The parties acknowledge that any revenue and expenses generated from the Exclusive Space of a party will be for the benefit and the responsibility of that party alone. All financial transactions relating to the Exclusive Space of a party will be maintained separately by that party and will not be included in the Student Life Centre Budget.
- c. The Management Board shall be responsible for considering all requests, on either a permanent or temporary basis, for:
 - i. changes in use or function of any Exclusive Space,
 - ii. the relinquishment of any Exclusive Space by a party,
 - iii. changes in use, function, or occupant of any Commercial Space,
 - iv. the reallocation of Allocated Space between the parties, or
 - v. changes in the designation of any Allocated Space between Exclusive, Common, or Commercial Space.
- d. The Management Board must approve all changes referred to in this section 6 and such approval, if granted, shall be made only after receipt of written notice of the requested change from the current occupant or interested party, including a detailed proposal about the suggested change, the financial implications of the change, if any, how it fits within the purposes of the Student Life Centre, and the suggested dates for when it should occur.
- e. The SLC Council will advise the Management Board of the non-financial implications of any proposal to reduce, expand or change the use, designation, or allocation of any Allocated Space.
- f. Queen's will prepare, with the cooperation of all parties, an annual audit of Allocated Space for review by the Management Board to ensure space usage is kept current.

7. Commercial Activities

- a. The parties acknowledge that commercial activity is encouraged in the Student Life Centre, except where limited by applicable laws, regulations or ordinances of a Government Authority, or by applicable university policies.
- b. All Commercial Leases shall be negotiated by Queen's and approved and

executed by Queen's as owner of the Student Life Centre. All costs associated with securing and managing a Commercial Lease that are not otherwise addressed by Queen's internal legal resources will be allocated to the Facilities Budget. The parties acknowledge that Queen's will select any Commercial Tenants with input from the AMS and SGPS.

- c. All other agreements or contracts between the AMS or the SGPS and any other person or group regarding the use or operation of AMS or SGPS Exclusive Space must be consistent with the terms of this agreement and relevant Queen's Policies.

8. Licensed Establishments

The parties acknowledge that Queen's holds a licence under the *Ontario Liquor Licence and Control Act*, being Licence No 813070, permitting it to serve and sell liquor at the premises located in the JDUC, presently known as "The Queen's Pub", and its adjacent outdoor patio area (collectively, the "**Licensed Premises**"). The Licensed Premises are currently allocated as AMS Exclusive Space and AMS operates it in accordance with the Licensed Premises' management services agreement between AMS and Queen's.

9. Budget

Queen's will require the Manager to prepare the Student Life Centre Budget for approval by the Management Board as set out below. The Manager shall prepare the Student Life Centre Budget by April 15 for the following Fiscal Year. For example, the budget for the 2025/26 Fiscal Year must be prepared by **March 2025** to ensure Management Board approval no later than May 31, 2025:

- a. *Administrative Budget* - The Administrative Budget will contain the administrative costs which the Manager projects it will incur, net of the Management Fee earned by the Manager in managing the Student Life Centre. The Manager shall seek to recover the total costs of the Administrative Budget, net of its revenues, through the charge of a Management Fee to the Facilities Budget.
- b. *Facilities Budget* - The Facilities Budget will contain the revenue generated from Commercial Leases and all Facilities Costs to operate, maintain, repair, and preserve the Student Life Centre, including university provided services and the Management Fee, but not Structural Expenditures which are the responsibility of Queen's. Should the total expenses in the Facilities Budget exceed the

previous year's actual expenses by 10% or more, Management Board unanimity is required for approval. The Facilities Budget will include all components of Facilities Costs as defined in this agreement, including details for:

- i. University Provided Services:
 - Services provided by Queen's Facilities which shall be based on service level agreements and industry benchmarks and no lower than minimum university standards.
 - Security costs from Queen's Security & Emergency Services for responding to issues of concern directly related to the Student Life Centre.
 - Insurance charges billed by Queen's which cover the proportionate share of the Student Life Centre for university's costs for property and liability insurance premiums calculated based on the percentage and type of space occupied.
- ii. Renewal and Repair - An amount not less than \$50,000 per year to cover repairs and upgrades recommended by the Manager and approved by any applicable Management Board Committee. Unused expenditures will not be carried over to subsequent years.
- iii. Capital Projects - An amount not less than \$70,000 per year to cover capital projects approved by any applicable Management Board Committee. Any surplus remaining at the end of the year shall be transferred to a reserve fund for Capital Projects.

10. Allocation of Revenue and Facilities Costs

- a. Facilities Costs and specified revenue are to be shared between Queen's, AMS and SGPS according to the following principles as further detailed in Schedule F:
 - i. *Allocation of Revenue:*

Any revenue generated by the Student Life Centre from Commercial Lease rent, bank machine lease revenue, and rental of Common Space will be shared among the parties based on their respective percentage of Exclusive Space in the Student Life Centre as a whole.
 - ii. *Allocation of Costs:*

Facilities Costs will be allocated to each party for payment based on their respective percentage of Exclusive Space allocated to them.

- Wherever practicable, Facilities Costs will be attributed to the respective building where such costs arose and then allocated to each party for payment based on their respective percentage of Exclusive Space held for that building.
- Where it is not possible or practical to attribute costs to a specific building, the costs will be attributed into a general category and then allocated to each party for payment based on their respective percentage of Exclusive Space in the Student Life Centre as a whole.

b. Adjustment to Common Space Costs:

Notwithstanding subsection 10 (a)(ii), as the parties could not reach agreement on the allocation of Facilities Costs attributed to Common Space, in the first two years of the Term (Fiscal Year 2025-26 and Fiscal Year 2026-27), Queen's shall be responsible for 50% of the Facilities Costs attributed to the Common Space, rather than its proportionate share based on Exclusive Space held. The AMS and SGPS will be responsible for the remaining 50% of the Facilities Costs attributed to the Common Space based on their respective student association enrolment numbers determined for the purpose of this agreement to be 8.8% for the SGPS and 41.2% for the AMS. The AMS and SGPS may mutually agree in writing to adjust their respective shares of the 50% of the Facilities Costs attributed to Common Space in May of each of the first two years of the Term. The Management Board shall be promptly notified of any adjustment to the student associations' respective shares of the 50% of the Facilities Costs attributed to Common Space.

During the first two years of the Term, Queen's, the AMS and SGPS will use their best efforts to be in a better position to consider more options related to each party's respective share of the Facilities Costs of Common Space.

The parties acknowledge that, as of the Effective Date, Queen's would prefer that each party's share of the Facilities Costs of Common Space be based on Exclusive Space held, while the AMS and SGPS would prefer that each party's

share of the Facilities Costs of Common Space be split equally between the University and student societies, with the student society share determined by enrolment proportion.

- c. The parties will convene in November 2026 to discuss the allocation of Facilities Costs attributed to Common Space for the remaining years of the Term, and where agreement is reached will complete an amendment of subsections 10(a) and/or 10(b), as necessary, to resolve this issue by May 1, 2027. Where no agreement is reached within this timeframe, this issue shall be referred to a mediator and arbitrator, where applicable, in accordance with subsections 13 (b) and (c) Dispute Resolution.
- d. For each of the first three quarters of the fiscal year, the Manager will invoice each of the parties for their proportionate share of the annual budgeted Facilities Costs within 15 days of the end of a quarter. Within 45 days of fiscal year end, the Manager will reconcile the actual Facilities Costs with budgeted Facilities Costs and either invoice or credit each party for their proportionate share of the difference between actual and budgeted costs.
- e. Each party will be responsible for payment for their share of costs in full within 30 days of date of invoice. Amounts that remain unpaid by a party for more than 30 days from date of invoice will accrue interest at a rate of prime + 2%. The parties acknowledge that any unpaid amounts from Queen's or SGPS would not create a new liability of AMS, acting in its capacity as the Manager.
- f. If amounts remain unpaid for more than twelve months, the parties shall enter into discussions to identify possible space reduction strategies to accommodate budget pressures. The Management Board shall grant approval to any reduction in a party's Exclusive Space that is requested to accommodate such budget pressures; provided that, approval of any reallocation of Exclusive Space between the parties not related to non-payment remains at the discretion of the Management Board. Where the Management Board has approved a reduction in a party's Exclusive Space pursuant to this subsection, it shall reclassify the space as Common Space until an alternate classification is proposed to and approved by the Management Board; provided that, where the AMS and/or SGPS have relinquished Exclusive Space (including the Licensed Premises) for budgetary reasons, then at the option of AMS and SGPS, and provided the

relinquished space is contiguous to Common, Commercial, or Queen's Exclusive Space, the parties may direct the Management Board to reclassify such space as Queen's Exclusive Space.

11. Cleaning, Repairs, Renovations, Alterations, Furnishings and Equipment

- a. To the extent that Queen's desires to effect Structural Expenditures to the Student Life Centre or to purchase or replace equipment, or is required to repair any damage to same, Queen's shall consult with the Manager prior to effecting any of the above activities. Queen's will continue to be solely responsible for Structural Expenditures.
- b. The parties shall inform the Manager of any planned repairs, renovations or upgrades to their Exclusive Space and further agree that all repairs, alterations, renovations or improvements to Exclusive Space shall be coordinated with the Manager who will coordinate with Queen's.
- c. The management, improvement and upkeep of Exclusive Space including all costs associated with insurance, repairs, renovations of or upgrades to the space, excluding Structural Expenditures, is the responsibility of the party to whom the Exclusive Space was allocated. To the extent that Queen's, the AMS or the SGPS desires to make repairs, alterations, renovations or improvements to their Exclusive Space, or to purchase or replace furnishings or equipment, or are required to repair any damage to their space and so long as not structural, mechanical, electrical or HVAC components of the Student Life Centre are affected, the parties shall be entitled to proceed with their alterations using the services of University Facilities or designate and shall bear all such costs associated therewith. If the structural, mechanical, electrical or HVAC components of the Student Life Centre will be affected, then the prior approval of Queen's for such repairs, alterations, renovations, or improvements shall be required, such approval not to be unreasonably withheld.
- d. To the extent that the Management Board desires to effect repairs or replacements to the Common Space, or to purchase or replace furnishings or equipment therein, the project will be included in the Facilities Budget and if approved, costs shall be shared proportionally in accordance with section 10 and Schedule F.
- e. The parties shall consult with the SLC Council and the Management Board, as

applicable, with respect to the nature, extent, costs and cost sharing of maintenance, repairs, renovations, alterations, furnishings, and equipment in the Student Life Centre in an effort to maximize opportunities, maintain standards and improve efficiencies.

- f. The Manager will ensure that custodial services and repairs and maintenance in Queen's, AMS, and SGPS Exclusive Space are maintained in accordance with agreed upon service levels. Any concerns with service levels should be brought first to the unit providing the service and then, if unresolved, to the Management Board for discussion and any such concerns will be included in the minutes and responded to by Queen's.
- g. Queen's, by its employees, agents and contractors, shall have access to all parts of the Student Life Centre at all times for the purpose of routine maintenance, safety and fire prevention, hazard control or any other related or reasonable purpose. Unless it is an emergency, 24 hours' written notice will be given to any affected parties and/or Commercial Tenants.
- h. The Manager has the responsibility and authority to secure external third party contracts with respect to any cosmetic upgrades or minor repairs that i) do not alter the structure of the Student Life Centre facilities; ii) are outside of the agreed service levels for University Facilities custodial and maintenance obligations; and iii) are not contrary to the terms of CUPE 229 collective agreement. The Manager's authority to secure such contracts is conditional upon notification to and receipt of approval to proceed from University Facilities which shall not be unreasonably withheld. The parties acknowledge the external contracts will not include any work performed by licensed trades and will be performed by contractors hired in accordance with Queen's procurement guidelines.

12. Indemnification

- a. Except as otherwise expressly provided in this agreement, each party to this agreement (the "Indemnifying Party") shall defend, indemnify and hold harmless the other parties and their directors, officers, employees, agents, independent contractors and volunteers (each an "Indemnified Party" and collectively the "Indemnified Parties") against all Claims which an Indemnified Party may suffer, arising from a breach or alleged breach of the Indemnifying Party's obligations under this agreement or arising as the result of any act or omission of the Indemnifying Party or those persons authorized to act on its behalf, except to the extent that such Claims are caused or contributed to by the willful or

negligent act or omission of an Indemnified Party. To make each party's promise to indemnify the Indemnified Parties enforceable, the party's acknowledge that the other party is acting as the agent and trustee for its Indemnified Parties.

- b. Each party shall be responsible for any damages or losses to or occurring in their Exclusive Space incurred as a result of any willful or negligent act or omission of such party's directors, officers, employees, independent contractors, or agents.

This clause 12 shall survive termination of this agreement.

13. Dispute Resolution

- a. The parties will seek to resolve all outstanding issues, matters, and disputes between them with respect to this agreement through ongoing and good faith negotiations, using increasing levels of authority to resolve the remaining issues should the dispute continue. If the parties cannot resolve a dispute through informal negotiations, it shall be referred to mediation and arbitration, as applicable, in accordance with the remaining provisions of this section 13.
- b. Where mediation is required, the parties shall mutually agree on the appointment of a neutral third party as mediator, such agreement not to be unreasonably withheld. The mediator's role shall be to resolve as far as possible all issues in dispute pertaining to the interpretation and application of this agreement. If the dispute cannot be resolved by mediation within three months of the appointment of the mediator , the dispute shall be referred to a mutually agreed-upon neutral third-party arbitrator for a final and binding decision.
- c. Costs of mediation shall be included in total Facilities Costs. Should the case go to binding arbitration, the arbitrator shall determine how costs of the arbitration shall be allocated equitably between the parties.

14. General Provisions

- a. *Amendments* - Any amendments to this agreement and any of the remaining schedules must be approved in writing by the three parties and Management Board, recognizing that any material change may require the approval of the parties' governing bodies. Notwithstanding the foregoing, changes to Schedules A, B, and C, may be amended upon unanimous approval of the Management Board.

- b. *Interpretation* - The parties acknowledge and agree that the language used in this agreement shall be deemed to be the language chosen by the parties to express their mutual intent, and this agreement shall be interpreted without regard to any presumption or other rule requiring interpretation of the agreement more strongly against the party causing it to be drafted.
- c. *Headings* - The parties acknowledge that all headings used in the text of this agreement are for ease of reference only and the parties specifically intend that the headings shall not be used for the purposes of interpretation of this agreement.
- d. *Counterparts* - This agreement may be executed in any number of counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. For purposes of executing this agreement, a facsimile (including a PDF delivered via email) copy of this agreement, including the signature pages, will be deemed an original.
- e. *Severability Provision* - If any provision of this agreement is held by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deleted, and the other provisions shall remain in effect.
- f. *Entire Agreement* - This agreement, including its schedules, and the ancillary agreements referred to herein, represents the entire agreement between the parties and the provisions of this agreement shall supersede all prior oral and written commitments, contracts and understandings with respect to the subject matter of this agreement.

Signatures Follow

AGREED BY THE PARTIES to become effective once fully signed as of the Effective Date.

AMS

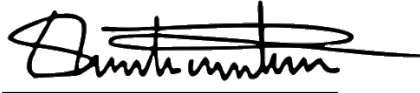


Owen Rocchi

President

Alma Mater Society Inc.

SGPS



Emils Matiss

President

Society of Graduate and Professional Students

Queen's University at Kingston



[Donna Janiec \(Apr 25, 2025 09:43 EDT\)](#)

Donna Janiec

Vice Principal (Finance and Administration)

Queen's University at Kingston

List of Schedules

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Schedule A: Space Allocations

JDUC Space Allocation Summary

<u>EXCLUSIVE SPACE</u>		SqM				
			User Group	SqM	Less: Outdoor space	Included in cost allocation
AMS						
AMS CORPORATE SERVICES	106.15					
AMS GOVERNMENT SERVICES	159.12		University Total	1,142.03		1,142.03
AMS MAIN OFFICE	511.73					
AMS RETAIL	929.96					
AMS OUTDOOR PATIO	281.00		AMS Total	2,398.94	281.00	2,117.94
CLUB SPACES	410.98					
			SGPS Total	337.81		337.81
SGPS	337.81		Common	5,070.86		5,070.96
QUEEN'S UNIVERSITY						
Food Services	443.98					
Wellness Services	282.05					
SEO	326.71					
Faith and Spiritual Life	74.61					
Office of the Rector	14.68					
				11,267.41	281.00	8,668.74
<u>COMMON SPACE</u>						
Meeting Rooms	700.63					
Student Lounge	383.86					
Unassigned						
Basement Storage	220.12					
3rd Floor Space	56.47					
Building Gross	3,709.88					
<u>EXCLUDED</u>						
Commercial	381.77					
Residence						
Residence Gross	308.86					
Residence Room/WC	1627.04					
	11,267.41					

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	02	211	AMS	STUDIO Q	Student Life Office Space	34.53
John Deutch University Centre	02	211B	AMS	STUDIO Q OFFICE	Student Life Office Space	21.66
John Deutch University Centre	02	211A	AMS	STUDIO Q RECEPTION	Student Life Office Space	15.49
John Deutch University Centre	LL2	ALL2-101	AMS	AMS STORAGE	Storage Space	15.64
John Deutch University Centre	01	125	AMS	QSC	Common Student Offices	13.93
John Deutch University Centre	02	211C	AMS	STUDIO Q VAULT	Storage/Support Space	4.90
John Deutch University Centre	02	212	AMS	FOOD BANK	Student Life Space	35.68
John Deutch University Centre	01	128	AMS	RECEPTION	Common Student Offices	13.44
John Deutch University Centre	02	227	AMS	LOUNGE	Meeting Room	17.96
John Deutch University Centre	01	126	AMS	HRC/AGC	Common Student Offices	14.57
John Deutch University Centre	01	1002B	AMS	WALKHOME KIOSK	Common Student Offices	12.20
John Deutch University Centre	01	128A	AMS	OFFICE	Common Student Offices	24.41
John Deutch University Centre	02	223	AMS	FACULTY SOCIETY	Common Student Offices	10.69
John Deutch University Centre	01	129	AMS	WALKHOME	Common Student Offices	9.69
John Deutch University Centre	02	226	AMS	OFFICE	Common Student Offices	8.61
John Deutch University Centre	02	225	AMS	OFFICE	Common Student Offices	8.31
John Deutch University Centre	01	128B	AMS	STORAGE	Common Student Offices	3.56
John Deutch University Centre	01	118	AMS	OFFICE	Common Student Offices	88.64
John Deutch University Centre	01	118X	AMS	OFFICE	Common Student Offices	78.18
John Deutch University Centre	04	430J	AMS	AMS PSC SERVICES	Common Student Offices	9.78
John Deutch University Centre	01	118W	AMS	OFFICE	Common Student Offices	10.91
John Deutch University Centre	04	430F	AMS	AMS PSC OFFICE	Common Student Offices	9.91
John Deutch University Centre	01	118D	AMS	OFFICE	Common Student Offices	8.08
John Deutch University Centre	04	430E	AMS	AMS PSC SERVICES	Common Student Offices	8.17
John Deutch University Centre	01	118M	AMS	OFFICE	Common Student Offices	15.31
John Deutch University Centre	01	118S	AMS	OFFICE	Common Student Offices	10.38
John Deutch University Centre	01	118Q	AMS	OFFICE	Common Student Offices	10.44
John Deutch University Centre	03	333	AMS	IT OFFICE	Common Student Offices	12.52
John Deutch University Centre	01	118N	AMS	OFFICE	Common Student Offices	10.58
John Deutch University Centre	01	118Y	AMS	OFFICE	Storage Space	37.67
John Deutch University Centre	01	118T	AMS	KITCHEN	Common Student Offices	14.68
John Deutch University Centre	01	118P	AMS	OFFICE	Common Student Offices	10.71
John Deutch University Centre	04	430D	AMS	AMS PSC OFFICE	Common Student Offices	7.74
John Deutch University Centre	04	430C	AMS	AMS PSC SERVICES	Common Student Offices	8.88

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	03	341	AMS	IT OFFICE	Common Student Offices	11.91
John Deutch University Centre	01	118E	AMS	OFFICE	Common Student Offices	8.97
John Deutch University Centre	01	118R	AMS	OFFICE	Common Student Offices	10.22
John Deutch University Centre	01	118F	AMS	OFFICE	Common Student Offices	9.26
John Deutch University Centre	01	118G	AMS	OFFICE	Common Student Offices	9.26
John Deutch University Centre	01	118J	AMS	OFFICE	Common Student Offices	9.26
John Deutch University Centre	01	118H	AMS	OFFICE	Common Student Offices	9.28
John Deutch University Centre	01	118U	AMS	OFFICE	Common Student Offices	13.28
John Deutch University Centre	03	345	AMS	FACILITIES OFFICE	Common Student Offices	12.29
John Deutch University Centre	03	335	AMS	IT TEST ROOM	Common Student Offices	19.51
John Deutch University Centre	01	118V	AMS	OFFICE	Common Student Offices	13.66
John Deutch University Centre	01	118C	AMS	OFFICE	Common Student Offices	7.36
John Deutch University Centre	01	118B	AMS	OFFICE	Common Student Offices	7.71
John Deutch University Centre	01	118A	AMS	OFFICE	Common Student Offices	7.92
John Deutch University Centre	01	118K	AMS	OFFICE	Common Student Offices	9.26
John Deutch University Centre	01	132	AMS	QUEEN'S PUB	Student Life Space	246.28
John Deutch University Centre	01	132B	AMS	QUEEN'S PUB	Student Life Space	26.26
John Deutch University Centre	01	132A	AMS	PUB STORAGE	Student Life Space	21.64
John Deutch University Centre	01	132C	AMS	QUEEN'S PUB STORAGE AND KITCHEN	Student Life Space	100.79
John Deutch University Centre	01	130F	AMS	QUEEN'S PUB KITCHEN VESTIBULE	Student Life Space	10.35
John Deutch University Centre	01	132E	AMS	ALCOHOL STORAGE	Student Life Space	4.19
John Deutch University Centre	01	132D	AMS	TAPS ADMIN	Student Life Space	7.48
John Deutch University Centre	01	A108B	AMS	TRICOLOUR OFFICE	Bookstore/Merchandising	9.81
John Deutch University Centre	01	A108D	AMS	BF ALL-GENDER CHNGRM	Bookstore/Merchandising	3.60
John Deutch University Centre	01	A108E	AMS	BF ALL-GENDER CHNGRM	Bookstore/Merchandising	3.58
John Deutch University Centre	01	A108A	AMS	TRICOLOUR STORAGE	Bookstore/Merchandising	14.91
John Deutch University Centre	01	A108C	AMS	BF ALL-GENDER CHNGRM	Bookstore/Merchandising	6.21
John Deutch University Centre	01	A108	AMS	TRICOLOUR	Bookstore/Merchandising	125.39
John Deutch University Centre	02	A206	AMS	THE BREW	Food/Dining Service Space	37.84
John Deutch University Centre	02	A206A	AMS	BREW BACK OF HOUSE	Food/Dining Storage Room	11.31
John Deutch University Centre	02	A207A	AMS	LOUNGE	Student Life Space	50.87
John Deutch University Centre	02	210	AMS	P&CC	Student Life Space	139.39
John Deutch University Centre	02	210A	AMS	P&CC STORAGE	Storage/Support Space	21.38
John Deutch University Centre	LL1	ALL1-104	AMS	TRICOLOUR STORAGE	Storage Space	78.58

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	LL2	ALL2-111	AMS	QUEEN'S PUB STORAGE	Storage Space	10.10
John Deutch University Centre	03	3017	AMS	CLUB MEETING	Corridors And Halls	13.92
John Deutch University Centre	03	317	AMS	CLUB RM	Common Student Offices	12.11
John Deutch University Centre	03	339	AMS	CLUB RM	Common Student Offices	11.01
John Deutch University Centre	03	338	AMS	CLUB RM STORAGE	Storage Space	6.95
John Deutch University Centre	01	127	AMS	CLUB RM	Meeting Room	75.92
John Deutch University Centre	03	320	AMS	CLUB RM	Common Student Offices	10.76
John Deutch University Centre	03	343	AMS	CLUB DIRECTOR	Common Student Offices	11.76
John Deutch University Centre	03	323	AMS	CLUB RM	Common Student Offices	12.68
John Deutch University Centre	03	322	AMS	CLUB RM	Common Student Offices	10.68
John Deutch University Centre	03	318	AMS	CLUB RM	Common Student Offices	10.60
John Deutch University Centre	03	316	AMS	CLUB RM	Common Student Offices	10.60
John Deutch University Centre	03	314	AMS	CLUB RM	Common Student Offices	10.60
John Deutch University Centre	03	319	AMS	CLUB RM	Common Student Offices	12.59
John Deutch University Centre	03	328	AMS	CLUB RM	Common Student Offices	11.50
John Deutch University Centre	03	326	AMS	CLUB RM	Common Student Offices	11.46
John Deutch University Centre	03	324	AMS	CLUB RM	Common Student Offices	11.45
John Deutch University Centre	03	329	AMS	CLUB RM	Common Student Offices	12.44
John Deutch University Centre	03	327	AMS	CLUB RM	Common Student Offices	12.40
John Deutch University Centre	03	325	AMS	CLUB RM	Common Student Offices	12.40
John Deutch University Centre	03	331	AMS	CLUB RM	Common Student Offices	12.38
John Deutch University Centre	03	321	AMS	CLUB RM	Common Student Offices	12.26
John Deutch University Centre	03	315	AMS	CLUB RM	Common Student Offices	10.94
John Deutch University Centre	03	332	AMS	CLUB RM	Common Student Offices	9.69
John Deutch University Centre	03	330	AMS	CLUB RM	Common Student Offices	10.67
John Deutch University Centre	03	354A	AMS	CLUB MEETING	Meeting Room	44.04
John Deutch University Centre	03	354B	AMS	CLUB MEETING	Meeting Room	29.17
John Deutch University Centre	03	351A	Assembly & Exhibition	BOOKABLE ROOM	Assembly Space	55.42
John Deutch University Centre	03	351B	Assembly & Exhibition	BOOKABLE ROOM	Assembly Space	53.45
John Deutch University Centre	03	351C	Assembly & Exhibition	BOOKABLE ROOM	Assembly Space	5.70
John Deutch University Centre	03	351D	Assembly & Exhibition	BOOKABLE ROOM	Assembly Space	3.99
John Deutch University Centre	01	114	Assembly & Exhibition	MEETING ROOM	Assembly Space	22.44
John Deutch University Centre	01	115	Assembly & Exhibition	BOARDROOM	Assembly Space	38.93
John Deutch University Centre	01	116	Assembly & Exhibition	MEETING ROOM	Assembly Space	13.62

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	01	117	Assembly & Exhibition	STORAGE	Assembly Space	3.14
John Deutch University Centre	02	222	Assembly & Exhibition	MEMORIAL ROOM	Assembly Space	37.14
John Deutch University Centre	02	230	Assembly & Exhibition	WALLACE HALL	Assembly Space	264.01
John Deutch University Centre	02	221	Assembly & Exhibition	MEETING	Assembly Space	37.67
John Deutch University Centre	02	230A	Assembly & Exhibition	WALLACE HALL STORAGE	Assembly Space	32.99
John Deutch University Centre	02	229A	Assembly & Exhibition	MEETING	Assembly Space	49.73
John Deutch University Centre	02	229B	Assembly & Exhibition	MEETING	Assembly Space	70.40
John Deutch University Centre	03	353	Assembly & Exhibition	BOOKABLE ROOM	Assembly Space	12.00
John Deutch University Centre	03	348	Chaplain's Office	FAITH AND SPIRITUAL LIFE	Student Life Space	11.77
John Deutch University Centre	03	348A	Chaplain's Office	FAITH AND SPIRITUAL LIFE	Student Life Space	11.64
John Deutch University Centre	03	348B	Chaplain's Office	FAITH AND SPIRITUAL LIFE	Student Life Space	51.20
John Deutch University Centre	02	216C	Dean Of Student Affairs	OPEN CLASSROOM	Admin Open Landscaping	67.76
John Deutch University Centre	02	216B	Dean Of Student Affairs	MEETING ROOM	Meeting Room	23.06
John Deutch University Centre	01	124	Dean Of Student Affairs	PARENTAL ROOM	Parental Room	5.91
John Deutch University Centre	02	218	Dean Of Student Affairs	FUTURE OFFICE	Admin Office Staff	17.88
John Deutch University Centre	02	216A	Dean Of Student Affairs	RECEPTION	Reception Room	11.52
John Deutch University Centre	02	216F	Dean Of Student Affairs	OFFICE	Admin Office Staff	11.41
John Deutch University Centre	02	216H	Dean Of Student Affairs	OFFICE	Admin Office Staff	8.34
John Deutch University Centre	02	216	Dean Of Student Affairs	LOUNGE	Admin Open Landscaping	62.91
John Deutch University Centre	02	216G	Dean Of Student Affairs	OFFICE	Admin Office Staff	10.62
John Deutch University Centre	02	216J	Dean Of Student Affairs	OFFICE	Admin Office Staff	8.26
John Deutch University Centre	02	216E	Dean Of Student Affairs	OFFICE	Admin Open Landscaping	85.31
John Deutch University Centre	02	216D	Dean Of Student Affairs	KITCHEN	Kitchen	13.73
John Deutch University Centre	01	112	Food Services	CLOVE AND SPICE	Food/Dining Service Space	45.62
John Deutch University Centre	01	112A	Food Services	CLOVE AND SPICE BACK OF HOUSE	Food/Dining Service Space	33.88
John Deutch University Centre	01	112B	Food Services	CLOVE AND SPICE BACK OF HOUSE	Food/Dining Service Space	3.18
John Deutch University Centre	01	A106	Food Services	KHAO SEATING	Food/Dining Areas	156.38
John Deutch University Centre	01	A106A	Food Services	KHAO OPEN KITCHEN	Food/Dining Service Space	50.30
John Deutch University Centre	01	A106B	Food Services	KHAO BACK OF HOUSE	Food/Dining Service Space	34.25
John Deutch University Centre	01	A106C	Food Services	KHAO STORAGE	Food/Dining Service Space	5.33
John Deutch University Centre	01	A106D	Food Services	KHAO STORAGE	Food/Dining Service Space	14.36
John Deutch University Centre	03	A306	Food Services	SUSHI BAR	Food/Dining Service Space	23.33
John Deutch University Centre	03	A306A	Food Services	SUSHI OFFICE	Food/Dining Service Space	9.74
John Deutch University Centre	LL2	ALL2-107	Food Services	FOOD SERVICE STORAGE	Food/Dining Storage Room	47.70

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	LL2	ALL2-108	Food Services	FOOD SERVICE CHANGE RM	Food/Dining Storage Room	15.58
John Deutch University Centre	LL2	ALL2-108A	Food Services	BF CHNGRM	Food/Dining Storage Room	2.61
John Deutch University Centre	LL2	ALL2-108B	Food Services	CHNGRM	Food/Dining Storage Room	1.72
John Deutch University Centre	04	430	Health Counseling & Dis	WELLNESS CENTRE	Dept Lounge	100.24
John Deutch University Centre	04	429	Health Counseling & Dis	WAITING	Reception Room	15.38
John Deutch University Centre	04	430B	Health Counseling & Dis	LOUNGE	Meeting Room	16.34
John Deutch University Centre	04	429B	Health Counseling & Dis	COOL DOWN	Office Support	11.33
John Deutch University Centre	04	430N	Health Counseling & Dis	OFFICE	Admin Office Staff	11.06
John Deutch University Centre	04	430P	Health Counseling & Dis	BOOKABLE ROOM	Admin Office Staff	10.96
John Deutch University Centre	04	430M	Health Counseling & Dis	MULTI- SENSORY SPACE	Office Support	13.95
John Deutch University Centre	04	430R	Health Counseling & Dis	OFFICE	Admin Office Staff	8.91
John Deutch University Centre	04	429C	Health Counseling & Dis	GROUP LOUNGE	Dept Lounge	33.62
John Deutch University Centre	04	430Q	Health Counseling & Dis	BOOKABLE ROOM	Admin Office Staff	11.46
John Deutch University Centre	04	430G	Health Counseling & Dis	OFFICE	Admin Office Staff	10.32
John Deutch University Centre	04	430H	Health Counseling & Dis	OFFICE	Admin Office Staff	9.78
John Deutch University Centre	04	429A	Health Counseling & Dis	MEETING	Central Conference Rooms	22.40
John Deutch University Centre	04	430A	Health Counseling & Dis	KITCHEN	Kitchen	6.30
John Deutch University Centre	01	1005A	Non-Assignable	COMMS	Electrical/Comm Room	5.49
John Deutch University Centre	01	1006	Non-Assignable	STORAGE	Storage Room	6.71
John Deutch University Centre	01	1063	Non-Assignable	EXIST. STAIR D	Stairs	6.81
John Deutch University Centre	01	1067	Non-Assignable	EXIST. STAIR E	Stairs	6.70
John Deutch University Centre	01	119	Non-Assignable	WC	Washrooms	14.21
John Deutch University Centre	01	120	Non-Assignable	UNIVERSAL WC	Gender Neutral Washroom	6.17
John Deutch University Centre	01	121	Non-Assignable	COMMS	Electrical/Comm Room	13.09
John Deutch University Centre	01	121A	Non-Assignable	COMMS	Electrical/Comm Room	7.85
John Deutch University Centre	01	122	Non-Assignable	WC	Washrooms	20.32
John Deutch University Centre	01	123	Non-Assignable	COMMS	Electrical/Comm Room	6.49
John Deutch University Centre	01	130	Non-Assignable	COMMS	Electrical/Comm Room	60.35
John Deutch University Centre	01	A102	Non-Assignable	WC	Washrooms	8.80
John Deutch University Centre	01	A103	Non-Assignable	WC	Washrooms	3.31
John Deutch University Centre	01	A104	Non-Assignable	WC	Washrooms	3.29
John Deutch University Centre	01	A105A	Non-Assignable	COMMS	IT/Data Closet	5.77
John Deutch University Centre	01	A105B	Non-Assignable	HK	Janitors Rooms	4.74
John Deutch University Centre	01	A1060	Non-Assignable	STAIR A	Stairs	30.05

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	01	A1061	Non-Assignable	STAIR B	Stairs	21.40
John Deutch University Centre	01	AEL1201-02	Non-Assignable	ELEV A	Elevators	6.36
John Deutch University Centre	01	EL1201-01	Non-Assignable	ELEV.	Elevators	6.11
John Deutch University Centre	02	2062A	Non-Assignable		Storage Room	5.04
John Deutch University Centre	02	A205A	Non-Assignable		Electrical/Comm Room	5.85
John Deutch University Centre	02	213	Non-Assignable		Storage Room	13.09
John Deutch University Centre	02	2008A	Non-Assignable		Storage Room	4.77
John Deutch University Centre	02	2062	Non-Assignable		Stairs	15.01
John Deutch University Centre	02	2063	Non-Assignable		Stairs	20.33
John Deutch University Centre	02	2067	Non-Assignable		Stairs	2.60
John Deutch University Centre	02	A2060	Non-Assignable		Stairs	30.13
John Deutch University Centre	02	A2061	Non-Assignable		Stairs	21.40
John Deutch University Centre	02	AEL1202-02	Non-Assignable		Elevators	6.36
John Deutch University Centre	02	A203	Non-Assignable		Washrooms	3.34
John Deutch University Centre	02	A204	Non-Assignable		Washrooms	3.33
John Deutch University Centre	02	215	Non-Assignable	WC	Gender Neutral Washroom	7.35
John Deutch University Centre	02	A205B	Non-Assignable	WK	Janitors Rooms	4.73
John Deutch University Centre	02	EL1202-1	Non-Assignable	ELEV	Elevators	5.62
John Deutch University Centre	02	214	Non-Assignable	WC	Washrooms	35.50
John Deutch University Centre	02	217	Non-Assignable	WC	Washrooms	26.44
John Deutch University Centre	02	A202	Non-Assignable	WC	Washrooms	8.80
John Deutch University Centre	03	3006	Non-Assignable		Corridors And Halls	21.53
John Deutch University Centre	03	3007	Non-Assignable		Corridors And Halls	74.46
John Deutch University Centre	03	3008	Non-Assignable		Corridors And Halls	5.60
John Deutch University Centre	03	3009	Non-Assignable		Corridors And Halls	7.01
John Deutch University Centre	03	3010	Non-Assignable		Corridors And Halls	12.37
John Deutch University Centre	03	3011	Non-Assignable		Corridors And Halls	13.33
John Deutch University Centre	03	3012	Non-Assignable		Corridors And Halls	28.87
John Deutch University Centre	03	3015	Non-Assignable		Corridors And Halls	19.22
John Deutch University Centre	03	3016	Non-Assignable		Corridors And Halls	8.54
John Deutch University Centre	03	3062	Non-Assignable		Stairs	20.19
John Deutch University Centre	03	3063	Non-Assignable		Stairs	17.84
John Deutch University Centre	03	3064	Non-Assignable		Stairs	11.70
John Deutch University Centre	03	3065	Non-Assignable		Stairs	13.47

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	03	3066	Non-Assignable		Stairs	12.22
John Deutch University Centre	03	334A	Non-Assignable		Washrooms	6.09
John Deutch University Centre	03	334B	Non-Assignable		Washrooms	5.33
John Deutch University Centre	03	337	Non-Assignable		Janitors Rooms	1.87
John Deutch University Centre	03	344	Non-Assignable		Electrical/Comm Room	4.77
John Deutch University Centre	03	366	Non-Assignable		Mechanical Rooms	84.30
John Deutch University Centre	03	A3000	Non-Assignable		Corridors And Halls	39.51
John Deutch University Centre	03	A3001	Non-Assignable		Corridors And Halls	7.73
John Deutch University Centre	03	A3002	Non-Assignable		Corridors And Halls	58.43
John Deutch University Centre	03	A3007	Non-Assignable		Corridors And Halls	5.47
John Deutch University Centre	03	A3008	Non-Assignable		Corridors And Halls	19.10
John Deutch University Centre	03	A302	Non-Assignable		Washrooms	8.80
John Deutch University Centre	03	A303	Non-Assignable		Washrooms	3.35
John Deutch University Centre	03	A304	Non-Assignable		Washrooms	3.38
John Deutch University Centre	03	A305	Non-Assignable		Corridors And Halls	4.00
John Deutch University Centre	03	A305A	Non-Assignable		IT/Data Closet	5.85
John Deutch University Centre	03	A305B	Non-Assignable		Janitors Rooms	4.73
John Deutch University Centre	03	A3060	Non-Assignable		Stairs	37.37
John Deutch University Centre	03	A3061	Non-Assignable		Stairs	21.40
John Deutch University Centre	03	AEL1203-02	Non-Assignable		Elevators	6.36
John Deutch University Centre	03	EL1203-01	Non-Assignable		Elevators	4.68
John Deutch University Centre	04	430L	Non-Assignable		Washrooms	4.06
John Deutch University Centre	04	4002	Non-Assignable		Corridors And Halls	31.12
John Deutch University Centre	04	4001	Non-Assignable		Corridors And Halls	44.72
John Deutch University Centre	04	4065	Non-Assignable		Stairs	10.10
John Deutch University Centre	04	400	Non-Assignable		Janitors Rooms	0.96
John Deutch University Centre	04	4000	Non-Assignable		Corridors And Halls	29.03
John Deutch University Centre	04	A4061	Non-Assignable		Stairs	5.84
John Deutch University Centre	04	AEL1204-02	Non-Assignable		Elevators	6.36
John Deutch University Centre	04	A400	Non-Assignable		Mechanical Rooms	22.67
John Deutch University Centre	04	431	Non-Assignable		Mechanical Rooms	34.90
John Deutch University Centre	04	4063	Non-Assignable		Stairs	17.61
John Deutch University Centre	04	428	Non-Assignable		Washrooms	5.60
John Deutch University Centre	04	EL1204-01	Non-Assignable		Elevators	4.69

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	04	426	Non-Assignable		Mechanical Rooms	12.00
John Deutch University Centre	04	4066	Non-Assignable		Stairs	5.25
John Deutch University Centre	04	4064	Non-Assignable		Stairs	14.50
John Deutch University Centre	04	4062	Non-Assignable		Stairs	6.26
John Deutch University Centre	04	A4000	Non-Assignable		Corridors And Halls	26.13
John Deutch University Centre	05	5063	Non-Assignable		Stairs	17.61
John Deutch University Centre	05	5064	Non-Assignable		Stairs	9.92
John Deutch University Centre	05	EL1205-01	Non-Assignable		Elevators	5.34
John Deutch University Centre	06	6063	Non-Assignable		Stairs	17.61
John Deutch University Centre	06	6064	Non-Assignable		Stairs	9.92
John Deutch University Centre	06	EL1206-01	Non-Assignable		Elevators	5.34
John Deutch University Centre	07	7063	Non-Assignable		Stairs	15.01
John Deutch University Centre	07	7064	Non-Assignable		Stairs	9.92
John Deutch University Centre	07	7065	Non-Assignable		Stairs	2.80
John Deutch University Centre	07	EL1207-01	Non-Assignable		Elevators	5.34
John Deutch University Centre	LL1	ALL1-102	Non-Assignable	BASEMENT STORAGE	Storage Room	14.44
John Deutch University Centre	LL1	ALL1-103	Non-Assignable	BASEMENT STORAGE	Storage Room	89.59
John Deutch University Centre	LL1	ALL1-100	Non-Assignable	BASEMENT STORAGE	Storage Room	10.91
John Deutch University Centre	LL1	ALL1-101	Non-Assignable	NEW MECHANICAL	Mechanical Rooms	16.82
John Deutch University Centre	LL1	ALL1-106	Non-Assignable	BASEMENT STORAGE	Storage Room	10.31
John Deutch University Centre	LL1	ALL1-107	Non-Assignable	BASEMENT STORAGE	Storage Room	16.38
John Deutch University Centre	LL1	ALL1-108	Non-Assignable	BASEMENT STORAGE	Storage Room	10.39
John Deutch University Centre	LL1	ALL1-105	Non-Assignable	ELECTRICAL ROOM	Electrical/Comm Room	57.27
John Deutch University Centre	LL1	AEL120LL1-02	Non-Assignable	ELEV A	Elevators	6.36
John Deutch University Centre	LL1	LL1-109	Non-Assignable	CIRCULATION	Storage Room	45.74
John Deutch University Centre	LL1	ALL1-1060	Non-Assignable	STAIR A	Stairs	40.11
John Deutch University Centre	LL1	ALL1-1061	Non-Assignable	STAIR B	Stairs	21.33
John Deutch University Centre	LL2	ALL2-106	Non-Assignable	MECHANICAL ROOM	Mechanical Rooms	282.98
John Deutch University Centre	LL2	ALL2-105	Non-Assignable	CHILLER ROOM	Mechanical Rooms	57.40
John Deutch University Centre	LL2	ALL2-104	Non-Assignable	FIRE PUMP ROOM	Mechanical Rooms	49.20
John Deutch University Centre	LL2	ALL2-103	Non-Assignable	BASEMENT STORAGE	Storage Room	37.99
John Deutch University Centre	LL2	ALL2-109	Non-Assignable	BASEMENT STORAGE	Storage Room	6.74
John Deutch University Centre	LL2	ALL2-110	Non-Assignable	BASEMENT STORAGE	Storage Room	6.36
John Deutch University Centre	LL2	ALL2-112	Non-Assignable	BASEMENT STORAGE	Storage Room	6.41

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	LL2	ALL2-100	Non-Assignable	BASEMENT STORAGE	Storage Room	10.60
John Deutch University Centre	LL2	AEL120LL2-02	Non-Assignable	ELEV A	Elevators	6.36
John Deutch University Centre	LL2	ALL2-1060	Non-Assignable	STAIR A	Stairs	17.67
John Deutch University Centre	LL2	ALL2-1061	Non-Assignable	STAIR B	Stairs	21.33
John Deutch University Centre	01	1002	Non-Assignable	HALLWAY	Corridors And Halls	325.33
John Deutch University Centre	01	1003	Non-Assignable	HALLWAY	Corridors And Halls	29.65
John Deutch University Centre	01	1004	Non-Assignable	HALLWAY	Corridors And Halls	45.60
John Deutch University Centre	01	1004A	Non-Assignable	HALLWAY	Corridors And Halls	7.73
John Deutch University Centre	01	1005	Non-Assignable	HALLWAY	Corridors And Halls	33.06
John Deutch University Centre	01	1007	Non-Assignable	HALLWAY	Corridors And Halls	63.61
John Deutch University Centre	01	1008	Non-Assignable	HALLWAY	Corridors And Halls	73.80
John Deutch University Centre	01	1009	Non-Assignable	HALLWAY	Corridors And Halls	12.07
John Deutch University Centre	01	A1000	Non-Assignable	HALLWAY	Corridors And Halls	69.26
John Deutch University Centre	01	A1001	Non-Assignable	HALLWAY	Corridors And Halls	7.31
John Deutch University Centre	01	A1002	Non-Assignable	HALLWAY	Corridors And Halls	20.32
John Deutch University Centre	01	A1003	Non-Assignable	HALLWAY	Corridors And Halls	68.28
John Deutch University Centre	01	A1004	Non-Assignable	HALLWAY	Corridors And Halls	4.08
John Deutch University Centre	01	A1005	Non-Assignable	HALLWAY	Corridors And Halls	5.96
John Deutch University Centre	01	A1006	Non-Assignable	HALLWAY	Corridors And Halls	19.42
John Deutch University Centre	01	A1007	Non-Assignable	HALLWAY	Corridors And Halls	8.40
John Deutch University Centre	02	2003	Non-Assignable	CORRIDOR	Corridors And Halls	22.03
John Deutch University Centre	02	239	Non-Assignable	CORRIDOR	Corridors And Halls	4.34
John Deutch University Centre	02	219	Non-Assignable	CORRIDOR	Corridors And Halls	5.53
John Deutch University Centre	02	240	Non-Assignable	VESTIBULE	Corridors And Halls	4.04
John Deutch University Centre	02	2006	Non-Assignable	CORRIDOR	Corridors And Halls	24.47
John Deutch University Centre	02	A2002	Non-Assignable	CORRIDOR	Corridors And Halls	4.01
John Deutch University Centre	02	2000	Non-Assignable	CORRIDOR	Corridors And Halls	33.75
John Deutch University Centre	02	2002	Non-Assignable	CORRIDOR	Corridors And Halls	48.06
John Deutch University Centre	02	2004	Non-Assignable	CORRIDOR	Corridors And Halls	68.98
John Deutch University Centre	02	2005	Non-Assignable	CORRIDOR	Corridors And Halls	21.31
John Deutch University Centre	02	2007	Non-Assignable	CORRIDOR	Corridors And Halls	32.19
John Deutch University Centre	02	2008	Non-Assignable	CORRIDOR	Corridors And Halls	88.24
John Deutch University Centre	02	2009	Non-Assignable	CORRIDOR	Corridors And Halls	8.35
John Deutch University Centre	02	2010	Non-Assignable	CORRIDOR	Corridors And Halls	14.39

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	02	2011	Non-Assignable	VESTIBULE	Corridors And Halls	14.61
John Deutch University Centre	02	2012	Non-Assignable	UPPER CEILIDH	Corridors And Halls	190.35
John Deutch University Centre	02	A2000	Non-Assignable	CORRIDOR	Corridors And Halls	5.89
John Deutch University Centre	02	A2001	Non-Assignable	CORRIDOR	Corridors And Halls	7.25
John Deutch University Centre	02	A2004	Non-Assignable	CORRIDOR	Corridors And Halls	20.93
John Deutch University Centre	02	A207	Non-Assignable	CORRIDOR	Corridors And Halls	68.55
John Deutch University Centre	LL1	ALL1-1001	Non-Assignable	CORRIDOR	Corridors And Halls	36.81
John Deutch University Centre	LL1	ALL1-1000	Non-Assignable	CORRIDOR	Corridors And Halls	36.99
John Deutch University Centre	LL2	ALL2-1001	Non-Assignable	CORRIDOR	Corridors And Halls	54.45
John Deutch University Centre	LL2	ALL2-1002	Non-Assignable	CORRIDOR	Corridors And Halls	6.93
John Deutch University Centre	LL2	ALL2-1000	Non-Assignable	CORRIDOR	Corridors And Halls	27.79
John Deutch University Centre	05	500	Non-Assignable		Janitors Rooms	1.48
John Deutch University Centre	05	5000	Non-Assignable		Corridors And Halls	44.85
John Deutch University Centre	05	5001	Non-Assignable		Corridors And Halls	48.53
John Deutch University Centre	05	526	Non-Assignable		IT/Data Closet	5.65
John Deutch University Centre	06	600	Non-Assignable		Janitors Rooms	1.48
John Deutch University Centre	06	6000	Non-Assignable		Corridors And Halls	44.85
John Deutch University Centre	06	6001	Non-Assignable		Corridors And Halls	48.53
John Deutch University Centre	06	626	Non-Assignable		Mechanical Rooms	5.65
John Deutch University Centre	07	700	Non-Assignable		Janitors Rooms	1.48
John Deutch University Centre	07	7000	Non-Assignable		Corridors And Halls	44.85
John Deutch University Centre	07	7001	Non-Assignable		Corridors And Halls	48.53
John Deutch University Centre	07	724	Non-Assignable		Mechanical Rooms	7.81
John Deutch University Centre	07	726	Non-Assignable		Janitors Rooms	2.95
John Deutch University Centre	07	733	Non-Assignable		Storage Room	2.22
John Deutch University Centre	03	A3003	Non-Assignable	LEVEL 3 LOUNGE	Corridors And Halls	18.87
John Deutch University Centre	03	A3005	Non-Assignable	STUDENT LOUNGE SPACE	Corridors And Halls	15.07
John Deutch University Centre	03	A311	Non-Institutional Agency	DENTIST	Bookstore/Merchandising	110.40
John Deutch University Centre	01	1002A	Non-Institutional Agency	RETAIL	Bookstore/Merchandising	11.44
John Deutch University Centre	01	113	Non-Institutional Agency	RETAIL	Bookstore/Merchandising	25.85
John Deutch University Centre	01	131	Non-Institutional Agency	RETAIL	Bookstore/Merchandising	43.90
John Deutch University Centre	02	220	Non-Institutional Agency	RETAIL - OTD	Bookstore/Merchandising	13.23
John Deutch University Centre	03	A312	Non-Institutional Agency	RETAIL	Bookstore/Merchandising	33.25
John Deutch University Centre	03	A313	Non-Institutional Agency	RETAIL	Bookstore/Merchandising	32.31

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	02	232	Non-Institutional Agency	RETAIL	Bookstore/Merchandising	44.59
John Deutch University Centre	02	231	Non-Institutional Agency	RETAIL	Bookstore/Merchandising	47.75
John Deutch University Centre	03	A311B	Non-Institutional Agency	DENTIST	Bookstore/Merchandising	2.92
John Deutch University Centre	03	A311C	Non-Institutional Agency	DENTIST	Bookstore/Merchandising	4.31
John Deutch University Centre	03	A311A	Non-Institutional Agency	DENTIST	Bookstore/Merchandising	5.59
John Deutch University Centre	03	A311D	Non-Institutional Agency	DENTIST	Bookstore/Merchandising	6.23
John Deutch University Centre	04	427A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	401A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	403A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	409A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	408A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	406A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	404A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	402A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	425A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	420A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	423A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	421A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	414A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	417A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	405A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	407A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	411A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	422A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	418A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	416A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	412A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	419A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	415A	Residences	WC	Private washroom	2.29
John Deutch University Centre	04	413A	Residences	WC	Private washroom	2.16
John Deutch University Centre	05	501A	Residences	WC	Private washroom	2.24
John Deutch University Centre	05	502A	Residences	WC	Private washroom	2.22
John Deutch University Centre	05	503A	Residences	WC	Private washroom	2.26
John Deutch University Centre	05	504A	Residences	WC	Private washroom	2.22

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	05	505A	Residences	WC	Private washroom	2.27
John Deutch University Centre	05	506A	Residences	WC	Private washroom	2.22
John Deutch University Centre	05	507A	Residences	WC	Private washroom	2.26
John Deutch University Centre	05	508A	Residences	WC	Private washroom	2.23
John Deutch University Centre	05	509A	Residences	WC	Private washroom	2.27
John Deutch University Centre	05	512A	Residences	WC	Private washroom	2.26
John Deutch University Centre	05	513A	Residences	WC	Private washroom	2.32
John Deutch University Centre	05	514A	Residences	WC	Private washroom	2.27
John Deutch University Centre	05	515A	Residences	WC	Private washroom	2.26
John Deutch University Centre	05	516A	Residences	WC	Private washroom	2.26
John Deutch University Centre	05	517A	Residences	WC	Private washroom	2.28
John Deutch University Centre	05	518A	Residences	WC	Private washroom	2.28
John Deutch University Centre	05	519A	Residences	WC	Private washroom	2.26
John Deutch University Centre	05	520A	Residences	WC	Private washroom	2.27
John Deutch University Centre	05	521A	Residences	WC	Private washroom	2.28
John Deutch University Centre	05	522A	Residences	WC	Private washroom	2.28
John Deutch University Centre	05	523A	Residences	WC	Private washroom	2.26
John Deutch University Centre	05	525A	Residences	WC	Private washroom	2.27
John Deutch University Centre	06	609A	Residences	WC	Private washroom	2.27
John Deutch University Centre	06	612A	Residences	WC	Private washroom	2.26
John Deutch University Centre	06	613A	Residences	WC	Private washroom	2.32
John Deutch University Centre	06	614A	Residences	WC	Private washroom	2.27
John Deutch University Centre	06	615A	Residences	WC	Private washroom	2.26
John Deutch University Centre	06	616A	Residences	WC	Private washroom	2.26
John Deutch University Centre	06	617A	Residences	WC	Private washroom	2.28
John Deutch University Centre	06	618A	Residences	WC	Private washroom	2.28
John Deutch University Centre	06	619A	Residences	WC	Private washroom	2.26
John Deutch University Centre	06	620A	Residences	WC	Private washroom	2.27
John Deutch University Centre	06	622A	Residences	WC	Private washroom	2.28
John Deutch University Centre	06	623A	Residences	WC	Private washroom	2.26
John Deutch University Centre	06	621A	Residences	WC	Private washroom	2.28
John Deutch University Centre	06	625A	Residences	WC	Private washroom	2.27
John Deutch University Centre	06	601A	Residences	WC	Private washroom	2.24
John Deutch University Centre	06	602A	Residences	WC	Private washroom	2.22

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	06	603A	Residences	WC	Private washroom	2.26
John Deutch University Centre	06	604A	Residences	WC	Private washroom	2.22
John Deutch University Centre	06	605A	Residences	WC	Private washroom	2.27
John Deutch University Centre	06	606A	Residences	WC	Private washroom	2.22
John Deutch University Centre	06	607A	Residences	WC	Private washroom	2.26
John Deutch University Centre	06	608A	Residences	WC	Private washroom	2.23
John Deutch University Centre	07	705A	Residences	WC	Private washroom	2.27
John Deutch University Centre	07	706A	Residences	WC	Private washroom	2.22
John Deutch University Centre	07	707A	Residences	WC	Private washroom	2.26
John Deutch University Centre	07	708A	Residences	WC	Private washroom	2.23
John Deutch University Centre	07	709A	Residences	WC	Private washroom	2.27
John Deutch University Centre	07	712A	Residences	WC	Private washroom	2.26
John Deutch University Centre	07	713A	Residences	WC	Private washroom	2.32
John Deutch University Centre	07	714A	Residences	WC	Private washroom	2.27
John Deutch University Centre	07	715A	Residences	WC	Private washroom	2.26
John Deutch University Centre	07	716A	Residences	WC	Private washroom	2.26
John Deutch University Centre	07	717A	Residences	WC	Private washroom	2.28
John Deutch University Centre	07	718A	Residences	WC	Private washroom	2.28
John Deutch University Centre	07	701A	Residences	WC	Private washroom	2.24
John Deutch University Centre	07	719A	Residences	WC	Private washroom	2.26
John Deutch University Centre	07	720A	Residences	WC	Private washroom	2.27
John Deutch University Centre	07	721A	Residences	WC	Private washroom	2.28
John Deutch University Centre	07	722A	Residences	WC	Private washroom	2.28
John Deutch University Centre	07	723A	Residences	WC	Private washroom	2.26
John Deutch University Centre	07	725A	Residences	WC	Private washroom	2.27
John Deutch University Centre	07	702A	Residences	WC	Private washroom	2.22
John Deutch University Centre	07	703A	Residences	WC	Private washroom	2.26
John Deutch University Centre	07	704A	Residences	WC	Private washroom	2.22
John Deutch University Centre	04	402	Residences	RES1	Single Room	12.63
John Deutch University Centre	04	404	Residences	RES1	Single Room	12.97
John Deutch University Centre	04	406	Residences	RES1	Single Room	12.84
John Deutch University Centre	04	408	Residences	RES1	Single Room	12.88
John Deutch University Centre	04	420	Residences	RES1	Single Room	13.48
John Deutch University Centre	04	421	Residences	RES1	Single Room	13.82

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	04	423	Residences	RES1	Single Room	12.90
John Deutch University Centre	04	422	Residences	RES1	Single Room	12.23
John Deutch University Centre	04	418	Residences	RES1	Single Room	12.89
John Deutch University Centre	04	416	Residences	RES1	Single Room	13.87
John Deutch University Centre	04	424	Residences	RESIDENCE LOUNGE	Common Room	88.18
John Deutch University Centre	04	419	Residences	RES1	Single Room	13.92
John Deutch University Centre	04	417	Residences	RES1	Single Room	13.05
John Deutch University Centre	04	415	Residences	RES1	Single Room	12.78
John Deutch University Centre	04	409	Residences	RES1	Single Room	12.86
John Deutch University Centre	04	407	Residences	RES1	Single Room	12.74
John Deutch University Centre	04	405	Residences	RES1	Single Room	12.74
John Deutch University Centre	04	414	Residences	RES1	Single Room	13.90
John Deutch University Centre	04	425	Residences	RES1	Single Room	13.48
John Deutch University Centre	04	413	Residences	RES1	Single Room	10.72
John Deutch University Centre	04	411	Residences	RES1	Single Room	14.99
John Deutch University Centre	04	403	Residences	RES1	Single Room	13.02
John Deutch University Centre	04	427	Residences	RES1	Single Room	21.56
John Deutch University Centre	04	412	Residences	RES1	Staff Don	13.12
John Deutch University Centre	04	401	Residences	RES1	Staff Res Soc	12.61
John Deutch University Centre	04	424A	Residences	RES1	Storage	1.36
John Deutch University Centre	04	410	Residences	STUDY LOUNGE	Studyspace	11.08
John Deutch University Centre	05	511	Residences	RESIDENCE LOUNGE	Common Room	24.93
John Deutch University Centre	05	524	Residences	LAUNDRY	Laundry	7.81
John Deutch University Centre	05	501	Residences	RES1	Single Room	12.71
John Deutch University Centre	05	502	Residences	RES1	Single Room	13.18
John Deutch University Centre	05	503	Residences	RES1	Single Room	12.75
John Deutch University Centre	05	504	Residences	RES1	Single Room	12.43
John Deutch University Centre	05	505	Residences	RES1	Single Room	12.80
John Deutch University Centre	05	506	Residences	RES1	Single Room	13.15
John Deutch University Centre	05	507	Residences	RES1	Single Room	12.02
John Deutch University Centre	05	508	Residences	RES1	Single Room	12.33
John Deutch University Centre	05	509	Residences	RES1	Single Room	13.16
John Deutch University Centre	05	512	Residences	RES1	Single Room	12.44
John Deutch University Centre	05	513	Residences	RES1	Single Room	17.81

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	05	514	Residences	RES1	Single Room	14.47
John Deutch University Centre	05	515	Residences	RES1	Single Room	12.55
John Deutch University Centre	05	516	Residences	RES1	Single Room	14.96
John Deutch University Centre	05	517	Residences	RES1	Single Room	14.54
John Deutch University Centre	05	519	Residences	RES1	Single Room	14.93
John Deutch University Centre	05	520	Residences	RES1	Single Room	13.35
John Deutch University Centre	05	521	Residences	RES1	Single Room	11.93
John Deutch University Centre	05	522	Residences	RES1	Single Room	12.39
John Deutch University Centre	05	523	Residences	RES1	Single Room	13.35
John Deutch University Centre	05	525	Residences	RES1	Single Room	12.73
John Deutch University Centre	05	518	Residences	RES1	Staff Don	11.95
John Deutch University Centre	05	510	Residences	STUDY LOUNGE	Studyspace	11.39
John Deutch University Centre	06	611	Residences	RESIDENCE LOUNGE	Common Room	24.93
John Deutch University Centre	06	624	Residences	LAUNDRY	Laundry	7.81
John Deutch University Centre	06	615	Residences	RES1	Staff Don	12.55
John Deutch University Centre	06	613	Residences	RES1	Single Room	17.81
John Deutch University Centre	06	612	Residences	RES1	Single Room	12.44
John Deutch University Centre	06	614	Residences	RES1	Single Room	14.47
John Deutch University Centre	06	616	Residences	RES1	Single Room	14.96
John Deutch University Centre	06	617	Residences	RES1	Single Room	14.54
John Deutch University Centre	06	618	Residences	RES1	Single Room	11.95
John Deutch University Centre	06	619	Residences	RES1	Single Room	14.93
John Deutch University Centre	06	620	Residences	RES1	Single Room	13.35
John Deutch University Centre	06	623	Residences	RES1	Single Room	13.35
John Deutch University Centre	06	621	Residences	RES1	Single Room	11.93
John Deutch University Centre	06	625	Residences	RES1	Single Room	12.73
John Deutch University Centre	06	622	Residences	RES1	Single Room	12.39
John Deutch University Centre	06	602	Residences	RES1	Single Room	13.18
John Deutch University Centre	06	603	Residences	RES1	Single Room	12.75
John Deutch University Centre	06	604	Residences	RES1	Single Room	12.43
John Deutch University Centre	06	605	Residences	RES1	Single Room	12.80
John Deutch University Centre	06	606	Residences	RES1	Single Room	13.15
John Deutch University Centre	06	607	Residences	RES1	Single Room	12.02
John Deutch University Centre	06	608	Residences	RES1	Single Room	12.33

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<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	06	609	Residences	RES1	Single Room	13.16
John Deutch University Centre	06	601	Residences	RES1	Staff Res Soc	12.71
John Deutch University Centre	06	610	Residences	STUDY LOUNGE	Studyspace	11.39
John Deutch University Centre	07	711	Residences	RESIDENCE LOUNGE	Common Room	24.93
John Deutch University Centre	07	719	Residences	RES1	Staff Don	14.93
John Deutch University Centre	07	722	Residences	RES1	Single Room	12.39
John Deutch University Centre	07	723	Residences	RES1	Single Room	13.35
John Deutch University Centre	07	725	Residences	RES1	Single Room	12.73
John Deutch University Centre	07	701	Residences	RES1	Single Room	12.71
John Deutch University Centre	07	702	Residences	RES1	Single Room	13.18
John Deutch University Centre	07	703	Residences	RES1	Single Room	12.75
John Deutch University Centre	07	704	Residences	RES1	Single Room	12.43
John Deutch University Centre	07	705	Residences	RES1	Single Room	12.80
John Deutch University Centre	07	706	Residences	RES1	Single Room	13.15
John Deutch University Centre	07	707	Residences	RES1	Single Room	12.02
John Deutch University Centre	07	708	Residences	RES1	Single Room	12.33
John Deutch University Centre	07	709	Residences	RES1	Single Room	13.16
John Deutch University Centre	07	712	Residences	RES1	Single Room	12.44
John Deutch University Centre	07	713	Residences	RES1	Single Room	17.81
John Deutch University Centre	07	714	Residences	RES1	Single Room	14.47
John Deutch University Centre	07	715	Residences	RES1	Single Room	12.55
John Deutch University Centre	07	716	Residences	RES1	Single Room	14.96
John Deutch University Centre	07	717	Residences	RES1	Single Room	14.54
John Deutch University Centre	07	718	Residences	RES1	Single Room	11.95
John Deutch University Centre	07	720	Residences	RES1	Single Room	13.35
John Deutch University Centre	07	721	Residences	RES1	Single Room	11.93
John Deutch University Centre	07	710	Residences	STUDY LOUNGE	Studyspace	11.39
John Deutch University Centre	03	350A	SGPS	STORAGE	Storage Space	16.61
John Deutch University Centre	03	340	SGPS	SHRC OFFICE	Common Student Offices	14.28
John Deutch University Centre	03	3014	SGPS	CORRIDOR	Corridors And Halls	44.18
John Deutch University Centre	03	350	SGPS	RECEPTION	Common Student Offices	17.18
John Deutch University Centre	03	342	SGPS	SHRC RETAIL	Common Student Offices	17.85
John Deutch University Centre	03	350B	SGPS	MEETING	Meeting Room	41.72
John Deutch University Centre	04	430K	SGPS	SGPS STUDENT ADVISOR	Common Student Offices	9.47

Schedule A

<i>Building Name</i>	<i>Floor Code</i>	<i>Room Code</i>	<i>Occupant</i>	<i>Room Name</i>	<i>Room Standard Description</i>	<i>Area (SqM)</i>
John Deutch University Centre	03	347	SGPS	MEETING	Common Student Offices	18.42
John Deutch University Centre	03	346	SGPS	MEETING	Common Student Offices	17.16
John Deutch University Centre	03	349	SGPS	FURNITURE STORAGE	Storage Space	21.54
John Deutch University Centre	03	352	SGPS	SGPS LOUNGE	Common Student Offices	119.40
John Deutch University Centre	02	A208A	Student Life Centre	STUDENT LOUNGE / STAGE	Student Life Space	41.21
John Deutch University Centre	02	A208	Student Life Centre	STUDENT LOUNGE / STAGE	Student Life Space	76.44
John Deutch University Centre	03	A307	Student Life Centre	COMMUNITY KITCHEN/ LOUNGE	Student Life Space	63.89
John Deutch University Centre	03	A308	Student Life Centre	LEVEL 3 LOUNGE	Student Life Space	37.88
John Deutch University Centre	03	A3004	Student Life Centre	STUDENT LOUNGE SPACE	Student Life Space	14.29
John Deutch University Centre	03	A309	Student Life Centre	AUDITORIUM LOUNGE	Student Life Space	38.66
John Deutch University Centre	02	A208C	Student Life Centre	STUDENT LOUNGE / STAGE	Student Life Space	33.32
John Deutch University Centre	02	A208B	Student Life Centre	STUDENT LOUNGE / STAGE	Student Life Space	31.97
John Deutch University Centre	02	A208D	Student Life Centre	STUDENT LOUNGE / STAGE	Student Life Space	41.62
John Deutch University Centre	03	A310	Student Life Centre	STUDENT LOUNGE SPACE	Student Life Space	27.11
John Deutch University Centre	02	224	University Secretariat	OFFICE OF THE RECTOR	Admin Office Staff	14.68

Row Labels	Sum of Shared Area	Count of Schedule A Department Name
AMS CORPORATE SERVICES	106.15	6
AMS GOVERNMENT SERVICES	159.12	11
AMS MAIN OFFICE	511.73	32
AMS RETAIL	929.96	20
BUILDING GROSS	2,065.76	112
CIRCULATION & CEILIDH	1,644.12	41
CLUB SPACES	410.98	26
COMMERCIAL	381.77	13
FAITH AND SPIRITUAL LIFE	74.61	3
FOOD SERVICES	443.98	14
JDUC RES.- W/C	204.05	90
JDUC RESIDENCE- ROOM	1,422.99	101
MEETING ROOMS	700.63	15
SGPS	337.81	11
STUDENT ENGAGEMENT	326.71	12
STUDENT LOUNGE SPACE	383.86	9
UNIVERSITY	14.68	1
WELL-BEING CENTRE	282.05	14
RESIDENCE GROSS	308.86	14
BASEMENT STORAGE	220.12	11
THIRD FLOOR SPACE	56.47	3
Grand Total	10,986.41	559

Add: QP Patio not in Archibus

281.00
11,267.41 **Agrees to summary**

Schedule A

Building Name	Floor Code	Room Code	Occupant	Room Standard Description	Area (SqM)
Queen's Centre	01	A401	Grocery Checkout	Bookstore/Merchandising	147.43
Queen's Centre	01	A402	Non-Assignable	Corridors And Halls	122.80
Queen's Centre	01	A402A	Food Services	Food/Dining Service Space	96.32
Queen's Centre	01	A402B	Food Services	Food/Dining Areas	99.15
Queen's Centre	01	A402C	Food Services	Food/Dining Areas	91.33
Queen's Centre	01	A402D	Student Life Centre	Food/Dining Areas	79.19
Queen's Centre	01	A402E	Student Life Centre	Food/Dining Areas	29.61
Queen's Centre	01	A402F	Food Services	Admin Office Staff	7.05
Queen's Centre	01	A402G	Food Services	Food/Dining Service Space	8.06
Queen's Centre	01	A402H	Food Services	Food/Dining Service Space	7.51
Queen's Centre	01	A402J	Food Services	Food/Dining Service Space	71.42
Queen's Centre	01	A464	Non-Assignable	Corridors And Halls	12.19
Queen's Centre	01	A465	Non-Assignable	Corridors And Halls	56.21
Queen's Centre	01	A465A	Food Services	Food/Dining Areas	8.15
Queen's Centre	01	A466	Non-Assignable	Corridors And Halls	36.42
Queen's Centre	01	A467	Non-Assignable	Corridors And Halls	409.86
Queen's Centre	01	A467A	Student Life Centre	Student Life Space	16.09
Queen's Centre	01	A467B	Student Life Centre	Student Life Space	11.70
Queen's Centre	01	A467C	Non-Assignable	Stairs	11.50
Queen's Centre	01	A467D	CIBC ATM	Bookstore/Merchandising	2.53
Queen's Centre	01	A468	Non-Assignable	Corridors And Halls	10.61
Queen's Centre	01	A469	Non-Assignable	Corridors And Halls	15.42
Queen's Centre	01	A476	Non-Assignable	Janitors Rooms	3.25
Queen's Centre	01	A478	Non-Assignable	Washrooms	21.36
Queen's Centre	01	A479	Non-Assignable	Washrooms	19.13
Queen's Centre	01	A480	Non-Assignable	Janitors Rooms	6.28
Queen's Centre	01	A481	Non-Assignable	Ducts And Shafts	3.23
Queen's Centre	01	A482	Non-Assignable	Ducts And Shafts	14.39
Queen's Centre	01	A483	Non-Assignable	Ducts And Shafts	1.38
Queen's Centre	01	A484	Student Life Centre	Storage Room	6.46
Queen's Centre	01	A485	Non-Assignable	Ducts And Shafts	7.85
Queen's Centre	01	A487	Non-Assignable	Ducts And Shafts	12.38
Queen's Centre	01	A488	Non-Assignable	Electrical/Comm Room	7.64
Queen's Centre	01	A489	Non-Assignable	Electrical/Comm Room	7.25
Queen's Centre	01	A493	Non-Assignable	Stairs	2.81
Queen's Centre	01	A494	Student Life Centre	Common Student Offices	28.22
Queen's Centre	01	A496	Non-Assignable	Stairs	15.89
Queen's Centre	01	A497	Non-Assignable	Stairs	36.34
Queen's Centre	02	A500	Student Life Centre	Informal Study Space	74.77
Queen's Centre	02	A501	Non-Assignable	Corridors And Halls	65.24
Queen's Centre	02	A501A	AMS	Food/Dining Service Space	38.81
Queen's Centre	02	A501B	AMS	Food/Dining Areas	34.38
Queen's Centre	02	A501C	Student Life Centre	Informal Study Space	49.09
Queen's Centre	02	A501D	Student Life Centre	Informal Study Space	284.06
Queen's Centre	02	A501E	Student Life Centre	Informal Study Space	17.85

Schedule A

Building Name	Floor Code	Room Code	Occupant	Room Standard Description	Area (SqM)
Queen's Centre	02	A502	AMS	Food/Dining Service Space	57.80
Queen's Centre	02	A502A	AMS	Food/Dining Service Space	6.59
Queen's Centre	02	A502B	AMS	Food/Dining Service Space	7.13
Queen's Centre	02	A502C	AMS	Food/Dining Service Space	13.92
Queen's Centre	02	A504	Student Life Centre	Meeting Room	41.29
Queen's Centre	02	A505	Student Life Centre	Meeting Room	47.00
Queen's Centre	02	A506	Student Life Centre	Meeting Room	75.88
Queen's Centre	02	A507	AMS	Storage Room	6.57
Queen's Centre	02	A565	Non-Assignable	Corridors And Halls	72.86
Queen's Centre	02	A565A	Food Services	Food/Dining Areas	4.98
Queen's Centre	02	A567	Non-Assignable	Corridors And Halls	49.48
Queen's Centre	02	A577	Non-Assignable	Janitors Rooms	3.42
Queen's Centre	02	A578	Non-Assignable	Washrooms	21.18
Queen's Centre	02	A579	Non-Assignable	Washrooms	18.97
Queen's Centre	02	A581	Non-Assignable	Ducts And Shafts	3.28
Queen's Centre	02	A582	Non-Assignable	Ducts And Shafts	14.89
Queen's Centre	02	A583	Non-Assignable	Ducts And Shafts	1.38
Queen's Centre	02	A585	Non-Assignable	Ducts And Shafts	7.85
Queen's Centre	02	A588	Non-Assignable	Electrical/Comm Room	7.40
Queen's Centre	02	A589	Non-Assignable	Electrical/Comm Room	6.93
Queen's Centre	02	A594	Non-Assignable	Stairs	23.60
Queen's Centre	02	A596	Non-Assignable	Stairs	15.89
Queen's Centre	02	A597	Non-Assignable	Stairs	28.92
Queen's Centre	01	EL1903-01	Non-Assignable	Elevators	8.44
Queen's Centre	01	EL1904-01	Non-Assignable	Elevators	8.44
Queen's Centre	03	A600	Student Life Centre	Informal Study Space	159.90
Queen's Centre	03	A600A	AMS	Common Student Offices	12.08
Queen's Centre	03	A601	AMS	Common Student Offices	12.74
Queen's Centre	03	A602	AMS	Common Student Offices	12.74
Queen's Centre	03	A603	AMS	Common Student Offices	12.74
Queen's Centre	03	A604	AMS	Common Student Offices	12.74
Queen's Centre	03	A605	AMS	Common Student Offices	12.74
Queen's Centre	03	A606	AMS	Common Student Offices	12.90
Queen's Centre	03	A607	AMS	Common Student Offices	13.04
Queen's Centre	03	A607A	AMS	Common Student Offices	6.41
Queen's Centre	03	A608	AMS	Common Student Offices	13.31
Queen's Centre	03	A609	AMS	Common Student Offices	13.31
Queen's Centre	03	A610	AMS	Common Student Offices	13.31
Queen's Centre	03	A611	AMS	Common Student Offices	11.88
Queen's Centre	03	A612	AMS	Common Student Offices	11.88
Queen's Centre	03	A613	AMS	Common Student Offices	11.35
Queen's Centre	03	A614	AMS	Common Student Offices	11.88
Queen's Centre	03	A615	AMS	Common Student Offices	11.57
Queen's Centre	03	A616	AMS	Informal Study Space	41.87
Queen's Centre	03	A617	AMS	Common Student Offices	51.63
Queen's Centre	03	A618	AMS	Common Student Offices	39.51
Queen's Centre	03	A619	AMS	Common Student Offices	41.86

Schedule A

Building Name	Floor Code	Room Code	Occupant	Room Standard Description	Area (SqM)
Queen's Centre	03	A620	AMS	Common Student Offices	72.32
Queen's Centre	03	A663	Non-Assignable	Corridors And Halls	49.51
Queen's Centre	03	A664	Non-Assignable	Corridors And Halls	61.94
Queen's Centre	03	A665	Non-Assignable	Corridors And Halls	44.44
Queen's Centre	03	A667	Non-Assignable	Corridors And Halls	90.80
Queen's Centre	03	A677	Non-Assignable	Janitors Rooms	3.80
Queen's Centre	03	A678	Non-Assignable	Washrooms	21.18
Queen's Centre	03	A679	Non-Assignable	Washrooms	18.99
Queen's Centre	03	A681	Non-Assignable	Ducts And Shafts	3.27
Queen's Centre	03	A682	Non-Assignable	Ducts And Shafts	14.91
Queen's Centre	03	A685	Non-Assignable	Ducts And Shafts	7.86
Queen's Centre	03	A688	Non-Assignable	Electrical/Comm Room	7.64
Queen's Centre	03	A689	Non-Assignable	Electrical/Comm Room	7.25
Queen's Centre	03	A696	Non-Assignable	Stairs	4.21
Queen's Centre	03	A697	Non-Assignable	Stairs	27.34
Queen's Centre	02	EL1903-02	Non-Assignable	Elevators	8.44
Queen's Centre	02	EL1904-02	Non-Assignable	Elevators	8.44
Queen's Centre	03	EL1903-03	Non-Assignable	Elevators	8.44
Queen's Centre	03	EL1904-03	Non-Assignable	Elevators	8.44
Queen's Centre	LL02	EL1903-LL02	Non-Assignable	Elevators	8.44
Queen's Centre	LL02	EL1904-LL02	Non-Assignable	Elevators	8.44
Queen's Centre	LL02	LL2-A202	Non-Assignable	Electrical/Comm Room	20.86
Queen's Centre	LL02	LL2-A204	Food Services	Food/Dining Service Space	64.92
Queen's Centre	LL02	LL2-A204A	Food Services	Food/Dining Service Space	12.10
Queen's Centre	LL02	LL2-A204B	Food Services	Food/Dining Service Space	12.29
Queen's Centre	LL02	LL2-A204C	Food Services	Food/Dining Service Space	13.51
Queen's Centre	LL02	LL2-A264	Grocery Checkout	Food/Dining Service Space	14.93
Queen's Centre	LL02	LL2-A264A	Grocery Checkout	Food/Dining Service Space	9.92
Queen's Centre	LL02	LL2-A283	Grocery Checkout	Food/Dining Service Space	25.83
Queen's Centre	LL02	LL2-A285	Grocery Checkout	Food/Dining Service Space	17.83
Queen's Centre	01	B400	DrugSmart Pharmacy	Bookstore/Merchandising	215.53
Queen's Centre	01	B401	DrugSmart Pharmacy	Bookstore/Merchandising	57.00

Row Labels	Sum of Shared Area
AMS	619.01
CIBC ATM	2.53
DrugSmart Pharmacy	272.53
Food Services	496.79
Grocery Checkout	215.94
Non-Assignable	1,627.00
Student Life Centre	921.11
Grand Total	4154.91

Commercial	491
Common	2548.11

Grey House Functional Program

Building Name	Floor Code	Room Code	Division Name	Department Name	Category Description	Room Type	Subcategory Description	Room Standard Description	Shared Area
Bader Lane 051	B	B4A	Facilities	Non-Assignable	Non-Assignable	16.3	Inactive Unassignable	Unoccupied/Unfinished	6.21
Bader Lane 051	B	B1A	Facilities	Non-Assignable	Non-Assignable	16.3	Inactive Unassignable	Unoccupied/Unfinished	0.54
Bader Lane 051	B	B1	Facilities	Non-Assignable	Non-Assignable	16.3	Inactive Unassignable	Unoccupied/Unfinished	30.03
Bader Lane 051	GR	G11	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Washrooms	1.22
Bader Lane 051	01	104	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Janitors Rooms	1.95
Bader Lane 051	GR	G8	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Corridors And Halls	15.72
Bader Lane 051	GR	G2	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Corridors And Halls	2.17
Bader Lane 051	02	205	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Corridors And Halls	3.56
Bader Lane 051	01	108	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Corridors And Halls	12.67
Bader Lane 051	GR	G9	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Stairs	8.10
Bader Lane 051	GR	G12	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Stairs	0.93
Bader Lane 051	B	B5	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Stairs	2.13
Bader Lane 051	01	110	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Stairs	3.53
Bader Lane 051	02	204	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Other Non-Assignable	13.08
Bader Lane 051	02	203	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Other Non-Assignable	12.66
Bader Lane 051	02	201	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Other Non-Assignable	14.93
Bader Lane 051	02	202	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Other Non-Assignable	17.12
Bader Lane 051	GR	G5	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Washrooms	4.14
Bader Lane 051	B	B2	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Mechanical Rooms	19.62
Bader Lane 051	B	B3	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Mechanical Rooms	15.22
Bader Lane 051	B	B4	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Mechanical Rooms	11.56
Bader Lane 051	01	106	Facilities	Non-Assignable	Non-Assignable	16.2	Other Non-Assignable Areas	Washrooms	5.00
Bader Lane 051	01	107A	Non-Institutional Agency	AMS	Admin Office Space	10.2	Office Support Space	Storage Rooms	0.55
Bader Lane 051	01	102C	Non-Institutional Agency	AMS	Admin Office Space	10.2	Office Support Space	Storage Rooms	1.83
Bader Lane 051	01	105A	Non-Institutional Agency	AMS	Admin Office Space	10.2	Office Support Space	Storage Rooms	2.21
Bader Lane 051	01	102B	Non-Institutional Agency	AMS	Admin Office Space	10.2	Office Support Space	Storage Rooms	0.68
Bader Lane 051	01	109	Non-Institutional Agency	AMS	Admin Office Space	10.2	Office Support Space	Storage Rooms	1.20
Bader Lane 051	01	101A	Non-Institutional Agency	AMS	Admin Office Space	10.2	Office Support Space	Storage Rooms	0.54
Bader Lane 051	01	101	Non-Institutional Agency	AMS	Common & Student Activity	14.1	Student Government Offices + Clubs	Common Student Offices	15.76
Bader Lane 051	01	102	Non-Institutional Agency	AMS	Common & Student Activity	14.1	Student Government Offices + Clubs	Common Student Offices	16.70
Bader Lane 051	01	105	Non-Institutional Agency	AMS	Common & Student Activity	14.1	Student Government Offices + Clubs	Common Student Offices	11.56
Bader Lane 051	01	107	Non-Institutional Agency	AMS	Common & Student Activity	14.1	Student Government Offices + Clubs	Common Student Offices	11.43
Bader Lane 051	GR	G1	Non-Institutional Agency	AMS	Common & Student Activity	14.1	Student Government Offices + Clubs	Common Student Offices	13.52
Bader Lane 051	GR	G4	Non-Institutional Agency	AMS	Common & Student Activity	14.1	Student Government Offices + Clubs	Common Student Offices	17.43
Bader Lane 051	01	102A	Non-Institutional Agency	AMS	Common & Student Activity	14.1	Student Government Offices + Clubs	Common Student Offices	4.50
Bader Lane 051	GR	G7	Non-Institutional Agency	AMS	Non-Library Study Space	11.2	Informal Study Space	Informal Study Space	14.03
Bader Lane 051	GR	G3	Non-Institutional Agency	AMS	Non-Library Study Space	11.2	Informal Study Space	Informal Study Space	22.19

Departments	Total Area (sq.m.)
AMS	134.13
Non-Assignable	202.09
Grand Total	336.22

Schedule B:

Rules of Procedure - Student Life Centre Management Board

Membership

The Management Board shall consist of three voting members, with one member selected by each of the AMS, the SGPS, and Queen's.

Designates

Each selected voting member of the Management Board, if unable to attend a meeting, will appoint a designate to attend the meeting on their behalf.

Observers

A representative from Queen's Student Affairs, Queen's Facilities, the Student Life Centre Director and the Student Life Centre Facilities Manager will attend all meetings as non-voting advisors. Additional non-voting observers and advisors may attend as required at the invitation of the voting members.

Chair

The Chair of the Management Board will be held by **Queen's**. The Chair will preside over meetings and, in collaboration with the Student Life Centre Director, will be responsible for setting the meeting agenda in advance of the meeting date.

Recording Secretary

A Recording Secretary will be appointed by the Vice-Principal Finance and Administration. The Recording Secretary will schedule meetings, record meeting notes for approval, and, as directed by the Chair, forward the agenda, meeting notes, and any related meeting material to the Management Board members.

Meetings

Meetings shall normally be held **quarterly**, unless requested otherwise by a voting member. Members may attend remotely on condition that the members can see and hear each other during the meeting.

Quorum

Quorum will consist of the full voting membership of the Management Board.

Voting

Each voting member shall have one vote. Voting may be done by verbal affirmation or other agreed methods. Formal voting in writing, including by email, may be adopted to provide clarification or to conduct special business outside of scheduled meeting times.

Order of Business

Unless otherwise amended, the Management Board will conduct all its meetings in accordance with the following order of business:

- I. Introduction

- II. Approval of the Agenda
- III. Approval of the Meeting Notes from the previous meeting
- IV. Reports of the Student Life Centre Director and Student Life Centre Facilities Manager
- V. Business Arising from the Meeting Notes
- VI. Committee Reports
- VII. New Business
- VIII. Other Matters

Voting members may submit new business or other matters, along with any supporting materials, to the Chair prior to the meeting or, where necessary, at the commencement of the meeting.

Meeting Notes

Meeting notes will provide a record of the voting results and a summary of the discussion in sufficient clarifying detail to provide context but will not be a verbatim account of the meeting. Meeting notes will be produced and distributed following the meeting.

Committees

The Management Board may establish standing committees and ad hoc committees for special purposes or to address an issue. The committees shall be accountable to and report to the Management Board. The Management Board shall review and approve all membership and proposed terms of reference for the committees.

Schedule C: Rules of Procedure – Student Life Centre Council

Membership

The Student Life Centre Council or “SLC Council” shall consist of three voting members, with one member from each of the AMS, the SGPS, and Queen’s, as follows: President of AMS or written designate; President of SGPS or written designate; and Vice-Provost and Dean of Student Affairs or written designate.

Designates

Each voting member of the SLC Council (including their written designates), if unable to attend a meeting, will appoint a temporary designate to attend the meeting on their behalf.

Observers

The AMS General Manager, SGPS Executive Director, a representative from Queen’s Facilities and/or other university staff requested by the Queen’s member, will attend all meetings as non-voting advisors. Additional non-voting observers and advisors may attend as required at the invitation of the voting members.

Chair

The SLC Director and SLC Facility Manager will jointly chair the SLC Council. The joint Chair will preside over meetings and will be responsible for setting the meeting agenda in advance of the meeting date in consultation with the Queen’s voting member.

Recording Secretary

A Recording Secretary will be appointed by the Vice-Principal Finance and Administration. The Recording Secretary will schedule meetings, record meeting notes for approval, and, as directed by the Chair, forward the agenda, meeting notes, and any related meeting material to the SLC Council members.

Meetings

Meetings will normally be held **monthly**. Additional meetings may be called by a voting member when necessary. At least once a term, the SLC Council will hold a meeting that is open to the public to provide opportunities for students to offer their input. Members may attend remotely on condition that the members can see and hear each other during the meeting.

Quorum

Quorum will consist of the full voting membership of the SLC Council.

Voting

Voting may be done by verbal affirmation or other agreed methods. Formal voting in writing, including by email, may be adopted to provide clarification or to conduct special business outside of scheduled meeting times.

Order of Business

Unless otherwise amended, the SLC Council will conduct all its meetings in accordance with the following

order of business:

- I. Introduction
- II. Approval of the Agenda
- III. Approval of the Meeting Notes from the previous meeting
- IV. Report of the Chair
- V. Business Arising from the Meeting Notes
- VI. Committee Reports
- VII. New Business
- VIII. Other Matters

Voting members may submit new business or other matters, along with any supporting materials, to the Chair prior to the meeting or, where necessary, at the commencement of the meeting.

Meeting Notes

Meeting notes will provide a record of the voting results and a summary of the discussion in sufficient clarifying detail to provide context but will not be a verbatim account of the meeting. Meeting notes will be produced and distributed at the same time as the agenda for the current meeting. Meeting notes should be made public but, on agreement of the voting members, may be edited prior to publication to remove confidential or sensitive information.

Committees

The Student Life Centre Council may establish ad hoc committees to assist in carrying out the purposes of the SLC Council. The committees shall be accountable to and report to the SLC Council. The SLC Council Board shall review and approve all membership and proposed terms of reference for the committees.

Schedule D: Student Life Centre Budget

Alma Mater Society of Queen's University Incorporated
SLC Administration Office
Budget Summary
12 Months Ended 4/30/2025

Account	2025 Budget
Revenue	
37260 LOCKER REVENUE	\$930
37265 KEY DEPOSITS	\$2,195
37270 ROOM RENTAL-STUDENT	\$17,230
37280 ROOM RENTAL-DEPT	\$7,105
37290 ROOM RENTAL-EXTERNAL	\$16,978
37300 ROOM RENTAL-AMS	\$1,794
37310 ADVERTISING REVENUE	\$7,143
37350 MANAGEMENT FEE FROM SLC FACILITIES	\$274,992
Total Revenues	\$328,367
Personnel Expenses	
50005 PERMANENT SALARIES	\$100,500
50010 SALARIES	\$41,962
50020 WAGES - ASSISTANT MANAGERS	\$73,484
50030 WAGES	\$62,415
50070 TRAINING	\$300
50080 TRANSITION WAGES - INCOMING TEAM	\$1,000
64000 STAFF APPRECIATION	\$2,950
	\$282,612
Operating Expenses	
50210 ADVERTISING	\$1,540
50225 STRIPE FEES	\$680
50350 BANK SERVICE CHARGES & INTEREST	\$1,060
50720 COMPUTER SUPPLIES AND MAINTENANCE	\$200
51790 DIGITAL AND MARKETING	\$1,560
52000 MISCELLANEOUS EXPENSE	\$1,000
53100 OFFICE OPERATING	\$471
53700 PRINTING	\$245
54480 REPAIRS & MAINTENANCE	\$275
54660 SERVICE CONTRACTS	\$5,021
54720 SPECIAL PROJECTS	\$3,108
54860 TELEPHONE	\$263
67000 UNIFORMS	\$331
	\$15,756
Allocated Expenses	
73000 ADMINISTRATIVE CHARGE**	\$30,000
	\$30,000
Net Surplus (Deficit)	\$0

** The Administrative Charge represents an allocation of costs for support services incurred on behalf of the SLC by the Manager to carry out their responsibilities and are not carried out by the staff detailed in the Budget. Examples of support services, but not an inclusive list, are human resources and hiring, information technology equipment troubleshooting, setup and help desk, and accounting, invoicing, and accounts

STUDENT LIFE CENTRE FACILITIES

	<u>Sample Budget</u>		<u>Row Labels</u>	<u>Sum of Amount</u>
Revenue:				
31550SCF	COMMERCIAL LEASEHOLDS	204,000	Common	462,134.00
31575SCF	BANK MACHINE LEASES	-	GreyHouse	42,983.56
		<u>35,000</u>	JDUC	1,053,686.47
		<u>239,000</u>	Qcentre	436,143.69
Operating Expenses:				
	Amount	Building	Grand Total	1,994,947.72
50390SCF	BROKERAGE FEE	24,080 JDUC		
50861SCF	CUSTODIAL JDUC	379,676 JDUC		
50862SCF	CUSTODIAL BADER	22,359 GreyHouse		
50863SCF	CUSTODIAL QUEENS CENTRE	187,495 Qcentre		
51641SCF	INSURANCE JDUC	75,000 JDUC		
51642SCF	INSURANCE BADER	2,310 GreyHouse		
51643SCF	INSURANCE QUEENS CENTRE	31,350 Qcentre		
51700SCF	LEGAL & PROFESSIONAL	2,000 Common		
54501SCF	PPS FACILITY R&M JDUC	206,808 JDUC		
54502SCF	PPS FACILITY R&M BADER	12,160 GreyHouse		
54503SCF	PPS FACILITY R&M QUEENS CENTRE	102,131 Qcentre		
54521SCF	PROJECT R&M	50,000 Common		
54640SCF	SECURITY	55,134 Common		
54720SCF	SPECIAL PROJECTS	10,000 Common		
54941SCF	STEAM JDUC	95,847 JDUC		
54943SCF	STEAM QUEENS CENTRE	14,700 Qcentre		
54951SCF	ELECTRICAL JDUC	158,980 JDUC		
54952SCF	ELECTRICAL BADER	1,062 GreyHouse		
54953SCF	ELECTRICAL QUEENS CENTRE	57,484 Qcentre		
54961SCF	GAS JDUC	4,590 JDUC		
54962SCF	GAS BADER	3,368 GreyHouse		
54963SCF	GAS QUEENS CENTRE	1,949 Qcentre		
54971SCF	SEWER JDUC	36,191 JDUC		
54972SCF	SEWER BADER	902 GreyHouse		
54973SCF	SEWER QUEENS CENTRE	11,652 Qcentre		
54981SCF	WATER JDUC	28,514 JDUC		
54982SCF	WATER BADER	823 GreyHouse		
54983SCF	WATER QUEENS CENTRE	9,382 Qcentre		
54991SCF	WASTE DISPOSAL JDUC	44,000 JDUC		
54993SCF	WASTE DISPOSAL QUEENS CENTRE	20,000 Qcentre		
72760SCF	MANAGEMENT FEE TO SLC ADMIN	275,000 Common		
72910SCF	ALLOCATION TO LONG TERM CAPITAL F	70,000 Common		
		<u>1,994,948</u>		
Total Costs Net of Revenue		1,755,948		

Schedule E: Management Agreement

Schedule F: Cost Allocation Model

SLC COST ALLOCATION - (using sample Facilities Budget for Illustration)

User Group	BUILDING SPECIFIC EXCLUSIVE SPACE COST					COMMON SPACE COST				2024/25 Total Cost Allocation	% of Total Cost	% of Space Occupied
	Grey House	Queens Centre	JDUC	Total Net Cost (Revenue) Allocation	Total Exclusive Space Cost	Total Queens Centre Common Space Cost	Total JDUC Common Space Cost	Total Grey House Common Space Cost	Total Common Space Cost			
AMS	\$ 17,148	\$ 73,686	\$ 257,436	\$ 132,150	\$ 480,419	\$ 124,968	\$ 253,947	\$ 10,644	\$ 389,560	\$ 869,979	49.5%	59.2%
SGPS			\$ 41,061	\$ 15,549	\$ 56,610	\$ 26,692	\$ 54,241	\$ 2,274	\$ 83,207	\$ 139,817	8.0%	7.0%
University			\$ 84,848	\$ 32,131	\$ 116,979	\$ 15,166	\$ 234,223	\$ 12,918	\$ 262,307	\$ 379,286	21.6%	14.4%
Food Services		\$ 59,137	\$ 53,966	\$ 43,304	\$ 156,406	\$ 136,495	\$ 73,965	\$ -	\$ 210,460	\$ 366,866	20.9%	19.4%
Total	\$ 17,148	\$ 132,822	\$ 437,311	\$ 223,134	\$ 810,415	\$ 303,321	\$ 616,376	\$ 25,836	\$ 945,533	\$ 1,755,948	100.0%	100.0%

User Group	Grey House	Queens Centre	JDUC	Total Space SqM	% of space occupied
AMS	134	619	2,118	2,871	59.2%
SGPS			338	338	7.0%
University			698	698	14.4%
Food Services		497	444	941	19.4%
	134	1,116	3,598	4,848	
Common/ unassigned space	202	2,548	5,071	7,821	
Total	336	3,664	8,669	12,669	

Space Allocation
Summary by User Group

Building	Department	User Group	Area m2
JDUC	Office of the Rector	University	14.68
JDUC	AMS CORPORATE SERVICES	AMS	106.15
JDUC	AMS GOVERNMENT SERVICES	AMS	159.12
JDUC	AMS MAIN OFFICE	AMS	511.73
JDUC	AMS RETAIL	AMS	929.96
JDUC	CLUB SPACES	AMS	410.98
JDUC	Commercial	Excluded	381.77
JDUC	<i>Meeting Rooms</i>	Common	700.63
JDUC	<i>Student Lounge</i>	Common	383.86
JDUC	SGPS	SGPS	337.81
JDUC	Food Services	Food Services	443.98
JDUC	Wellness Services	University	282.05
JDUC	SEO	University	326.71
JDUC	Faith and Spiritual Life	University	74.61
JDUC	Basement Storage	Common	220.12
JDUC	3rd Floor	Common	56.47
JDUC	Building common areas - BUILDING GROSS	Common	3,709.88
JDUC	Residence Gross	Excluded	308.86
JDUC	Residence Room/WC	Excluded	1,627.04
JDUC	Queen's Pub Patio	AMS Outdoor	281.00
Qcentre		AMS	619.01
Qcentre		Food Services	496.79
Qcentre	Commercial	Excluded	491.00
Qcentre		Common	2,548.11
GreyHouse		AMS	134.13
GreyHouse		Common	202.09

Sum of Area m2	Column Labels				
Row Labels	JDUC	Qce ntre	GreyHouse	Grand Total	
AMS	2,118	619	134	2,871	
Common	5,071	2,548	202	7,821	
SGPS	338			338	
University	698			698	
Food Services	444	497		941	
Grand Total	8,669	3,664	336	12,669	

Notes:

- JDUC Residence space is not part of the SLC, therefore excluded
- Retail space listed as excluded is commercial space that is leased to other parties at market rate
- AMS Outdoor space is excluded from the cost allocation model

Grey House (51 Bader Lane)

Operating Cost of Building	\$ 42,983.56
Common Space (SqM)	202
Total SqM	336

Operating Cost Related to Exclusive Space **39.9%** \$ 17,147.66

User Group	Exclusive Space (SqM)	% of Space	
AMS	134	100%	\$ 17,147.66
Total Exclusive Space (SqM)	134		

Operating Cost Related to Common Space **60.1%** \$ 25,835.91

User Group

Common Space Allocated per Article 10			
University - Admin		50.0%	\$ 12,917.95
AMS		41.2%	\$ 10,644.39
SGPS		8.8%	<u>\$ 2,273.56</u>
Total			<u>\$ 25,835.91</u>

QUEEN'S CENTRE

Operating Cost of Building	\$ 436,143.69
Common Space (SqM)	2,548
Total SqM	3,664

Operating Cost Related to Exclusive Space **30.5%** **\$ 132,822.35**

User Group	Exclusive Space (SqM)	% of Space	
AMS	619	55%	\$ 73,685.57
University - Food Services	497	45%	\$ 59,136.78
Total Exclusive Space (SqM)	1,116		

Operating Cost Related to Common Space **69.5%** **\$ 303,321.34**

User Group

Common Space Allocated per Article 10

University - Admin	5%	\$ 15,166.07
University - Food Services	45.0%	\$ 136,494.60
AMS	41.2%	\$ 124,968.39
SGPS	8.8%	<u>\$ 26,692.28</u>
		<u>\$ 303,321.34</u>

Net Cost (Revenue) Allocation

Commercial Lease Revenue	\$ (239,000.00)
Total Non-Assigned Costs	\$ 462,134.00
Net Costs (Revenue) to be Allocated	<u>\$ 223,134.00</u>

User Group	% of Space	
AMS	59.2%	\$ 132,149.76
SGPS	7.0%	\$ 15,549.39
University	14.4%	\$ 32,131.23
Food Services	19.4%	\$ 43,303.62
		<u>\$ 223,134.00</u>

Total Space Occupied

User Group	Grey House	Queen's Centre	JDUC	Total SqM
AMS	134	619	2,118	2,871
SGPS			338	338
University			698	698
Food Services		497	444	94
	<u>134</u>	<u>1,116</u>	<u>3,598</u>	<u>4,84</u>